

Bylaw Changes

Bylaw-1) Bring section of committee chairs into compliance with DC Code 1-309.11(f). Add provision that vice chair must be a commissioner if chair is a resident member

Section	Current	Proposed
VII-2(A)	The chair of each committee or special committee shall be open to any member of the Commission and shall be elected by the Commission. The chair of each task force shall be open to any member of the Commission or resident residing within the boundaries of ANC 6B and shall be elected by the Commission subject to criteria outlined in the standing rules. The chair of a standing committee shall appoint a committee vice-chair. Chairs of a special committee or task force may select a Commissioner or Resident Member as vice-chair.	The Chair of each committee or task force shall be open to any resident of the Commission area and shall be elected by the Commission. The Chair of each standing committee must be a member of the committee and shall appoint a committee vice-chair. Chairs of a special committee or task force may appoint a vice-chair. If the Chair of a standing committee is a resident member, the vice-chair must be a Commissioner.

Bylaw-2) Remove language on co-chairs, which was unnecessarily restricted to Commissioners anyway

Section	Current	Proposed
VII-2(B)	<p>Each chair of a committee or task force shall serve for one year provided that each chair serves until his or her successor has been elected by the Commission. Committee chairs are elected at the regular February meeting. Special committee chairs and task force chairs are elected as needed. If a committee or task force chair position is vacant, committee or task force members shall elect a chair pro tempore to preside over committee or task force meetings until a chair is elected. Two members of the Commission may Co-chair a task force.</p>	<p>Each Chair of a committee or task force shall serve for one year provided that each chair serves until their successor has been elected by the Commission. Standing committee chairs are elected at the regular February meeting. Special committee chairs and task force chairs are elected as needed. If a committee or task force chair and vice-chair positions are vacant, committee or task force members shall elect a Chair Pro Tempore to preside over committee or task force meetings until a chair is elected.</p>

Bylaw-3) Clean up language about resident members by clarifying the commissioners appoint resident members by removing the clunky language about requesting to be on committees. Remove residency and number of resident members clauses to a separate rule

Section	Current	Proposed
VII-3(A)	<p>The resident membership of each standing committee, special committee or task force shall include only persons residing within the Commission area. Any resident requesting to become a member of any committee, special committee or task force shall inform his or her SMD Commissioner. The Commissioner may then forward the resident’s request to the Executive Committee. The Executive Committee shall place the Resident Member nomination on the agenda of the regular Commission meeting following such notification. A Resident Member candidate can only be considered if forwarded to the Executive Committee by the candidate’s SMD Commissioner.</p>	<p>Each Commissioner may nominate one resident member to each standing committee. Whenever the Commission creates a special committee or taskforce, the Commission shall also set the number of resident members per SMD for that special committee or task force. Each nomination must be forwarded to the Executive Committee who shall place the resident member nomination on the agenda for consideration at the following Commission meeting.</p>

Note: In review, the wording of the second sentence in the proposed section was reworked. The only sentence was: The number of resident members per SMD fora special committee or task force shall be established upon creation.

Bylaw-4) In new section on residency rules for resident members, temporarily suspend for January and February 2023

Section	Current	Proposed
VII-3(B)	B. There shall be a limit of one resident voting member for each SMD on any standing committee.	Resident members must continuously reside in the same SMD as the appointing commissioner provided, however, that this provision shall not apply between January 2, 2023 and February 28, 2023.

Standing Rules Changes

Standing Rule - 1) Add section in Administrative Procedures that make clear the Chair or a designee is required to make available a virtual meeting platform for meetings of the commission or committee as well as an option for hybrid meetings

Section	Current	Proposed
I-E (New)		<p>A. The Chair or their designee shall make available a virtual meeting platform to the chairs of each Committee and Task Force for use during Committee and Task Force Meetings upon request</p> <p>B. If a virtual meeting is scheduled, the Executive Committee shall decide on the options and rules for each Commission, Committee, or Task Force meeting (chat, Q&A, open meeting or webinar, etc.). All platforms shall comply with the DC Open Meetings Act and ANC 6B Bylaws.</p> <p>C. Each Commission meeting on the virtual platform shall be recorded and made available on the ANC 6B website within a week of each meeting and must be maintained in accordance with Section 742(b) of the Home Rule Act.</p> <p>D. The chair or their designee may provide a hybrid meeting platform for use by the Commission, Committee, or Task Forces. A hybrid meeting platform is one in which participation can be either virtual or in-person.</p>

12/7/2022: Added "accordance to 742(b) to rule (C) to accommodate OAG's interpretation:

<https://oag.dc.gov/sites/default/files/2021-04/ANC->

[%20Applicability%20of%20Home%20Rule%20Open%20Meetings%20Provision%20to%20ANCs.pdf](https://oag.dc.gov/sites/default/files/2021-04/ANC-%20Applicability%20of%20Home%20Rule%20Open%20Meetings%20Provision%20to%20ANCs.pdf)

SR-2A) Change section II to apply only to commission meetings

Section	Current	Proposed
II (Title only)	II. MEETINGS	II. MEETINGS OF THE COMMISSION

SR-2B) In meeting procedures/place, make clear that regular meetings will be held in compliance with DC Code 1-309.11 which may include in-person, virtual, and hybrid options

Section	Current	Proposed
II.B	Regular meetings of the Commission shall be held at a place within the boundaries of the Commission, unless otherwise authorized by the Commission.	Regular meetings of the Commission shall be held in compliance with DC Code 1-309.11. If a regular meeting of the Commission is held in-person or via a hybrid platform, the in-person location shall be within the boundaries of the Commission, unless authorized by the Executive Committee

SR-3) Remove section saying agendas must have estimated times

Section	Current	Proposed
II.C.5	5. After Executive Committee meetings, the monthly agenda will be posted to the ANC 6B website and will include a note that an updated agenda with items divided between the consent and regular agenda will be posted on the ANC 6B website by the Friday prior to the full meeting. The Chair will provide estimated times for each item on the updated agenda.	5. After Executive Committee meetings, the monthly agenda will be posted to the ANC 6B website and will include a note that an updated agenda with items divided between the consent and regular agenda will be posted on the ANC 6B website by the Friday prior to the full meeting.

SR-4) In meeting procedures, expand section on public comment to make clear virtual and hybrid options must include a public comment procedure as well.

Section	Current	Proposed
II.D.3	3. The Commission will set aside time at every regular meeting for comments from the community. Residents have up to 2 minutes to speak, and can speak to any topic. The Chair shall encourage residents who wish to speak on an agenda item to hold their comments until the item is considered by the Commission.	3. The Commission will set aside time at every regular meeting for comments from the community. Residents have up to 2 minutes to speak, and can speak to any topic. The Chair shall encourage residents who wish to speak on an agenda item to hold their comments until the item is considered by the Commission. If the Commission is using a virtual or hybrid meeting platform, the Chair shall ensure virtual participants have this same opportunity.

SR-5) Remove section on executive committee meetings which is made redundant by earlier changes

Section	Current	Proposed
II.E (remove entirely)	As stated in the Commission Bylaws, a majority of members of the Executive Committee shall constitute a quorum for Executive Committee meetings. However, if extenuating circumstances make it impossible for three officers to attend the Executive Committee meeting in person, one or more officers can participate via telephone. In these circumstances, at least one officer must attend the meeting in person and the meeting shall be open to the public.	

SR-6) (1) That we can hire legal representation in ABRA/BZA/Zoning/Legal cases

(2) We don't need to vote to appoint committee chair and SMD to represent ANC

(3) Clean up language that you must represent official approved position

(4) All people representing 6B must state they are and the date/tally of the vote.

(5) Representatives don't have to share all legal filings but will have a point of contact

Section	Current	Proposed
IV.B. (1-5)	<p>1. Only Commissioners may testify on behalf of the Commission. The Commission may authorize Commission staff to represent the Commission before any entity of the legislative or executive branches of government or independent boards or commissions.</p> <p>2. The Chair or Commission may appoint a Commissioner to testify on the Commission's behalf. The appointed Commissioner must testify in accordance with these standing rules</p> <p>3. Before a Commissioner may provide written or oral testimony on behalf of the Commission before any entity of the legislative or executive branches of government or independent boards and commissions, the Commission must first approve an official position. Once the Commission takes an official position, the Chair can appoint a Commissioner to testify on that position.</p> <p>4. When testifying on behalf of the Commission, Commissioners are bound by the official position(s) of the Commission and must state for the record 1) that he/she is representing ANC 6B and 2) the date and tally of the officially recorded quorum vote authorizing the position.</p> <p>5. If possible, Commissioners shall prepare and share a copy of their written testimony or a summary of their planned oral testimony with the full Commission prior to delivering the testimony. If extenuating circumstances make sharing testimony or a summary not possible, the Commissioner must share the written testimony or a summary of the oral testimony within</p>	<p>1. The Commission may authorize and appoint Commission staff or a contracted entity to represent the Commission before any entity of the legislative or executive branches of government or independent boards or commissions.</p> <p>2. If the Commission as a whole has not appointed anyone to represent the Commission on a particular matter before an entity of the legislative or executive branches of government, or before an independent board or commission, the Chair, in their discretion, may appoint a committee chair or one or more individual commissioners, or both a committee chair and one or more individual commissioners, to represent the Commission in the matter.</p> <p>3. Before a Commissioner, Commission staff, or contracted entity may represent the Commission before any entity of the legislative or executive branches of government or independent boards and commissions, the Commission must first approve an official position.</p> <p>4. When representing the Commission, Commissioners, Commission Staff, and contracted entities are bound by the official position(s) of the Commission and must state for the record 1) that they are representing ANC 6B and 2) the date and tally of the officially recorded quorum vote authorizing the position.</p> <p>5. If possible, Commissioners, Commission Staff, or contracted entities shall prepare and share a copy of their written testimony or filings and a summary of their planned oral testimony with the full Commission. If extenuating circumstances make sharing testimony or a summary not possible, the Commissioner, Commission staff, or contracted entity must share the written testimony or a summary of the oral testimony within ten days of delivering/submitting the testimony. In instance</p>

	<p>ten days of delivering/submitting the testimony.</p>	<p>where filings of motions, briefs, or additional complaints are necessary, the Chair may designate a Commissioner as a Point of Contact for the Representative of the Commission to copy on all filings.</p>
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[12/7/2022]: Change #2 to the language above from “If the Commission does not appoint a representative, the Chair may appoint the relevant Committee chair and/or impacted Single Member District Commissioner(s) to represent the Commission before any entity of the legislative or executive branches of government or independent boards or commissions.”

SR-7) Add section that contracts will be negotiated by the Chair or a representative and that those contracts must be approved by the full commission (in addition to the financial items, which need to be voted on anyway)

Section	Current	Proposed
IV.B.8 (New)		In seeking a contracted entity to represent the commission, the Chair or designee shall negotiate the terms of the contract. The contract must then be approved by the Commission.

SR-8) Remove entire section on Resident members. Handled by bylaws and in other places.

Section	Current	Proposed
V.B (Remove)	<p>1. A Commissioner who wishes to recommend the appointment of a Resident Member of his or her SMD to a committee or task force must distribute a short biographical statement about the potential Resident Member to the full Commission. The Executive Committee will post the name and address of potential Resident Members with the agenda for the next regular meeting of the Commission.</p> <p>2. Committee, special committee and task force chairs are responsible for tracking and reporting on the attendance of Resident Members.</p> <p>3. If no Commissioner is interested in chairing a particular task force, the commission may elect a resident of the commission area to serve as chair provided that the resident has previously served as an ANC 6B commissioner or as a Resident Member of an ANC 6B committee, special committee or task force for at least one year.</p> <p>4. If the opportunity for a resident to chair a task force arises, the commission must notice the community three weeks prior to the meeting where the task force chair election will take place. Residents interested and eligible in serving as task force chair must communicate their interest to the commission chair and their single member district commissioner along with a short bio and brief statement indicating why they are interested in serving as task force chair. The commission chair will post the names, bios and statements of all interested candidates for task force chair on the ANC 6B website no later than the Friday prior to the meeting when the election will take place. For the election, the commission will follow the procedure for electing committee, special committee and task force chairs outlined in the bylaws.</p> <p>5. If a task force is chaired by a resident and a member of the commission is not selected as vice chair of the task force, the commission chair shall designate a member of the Commission to be the official liaison between the task force and the commission.</p>	(Removed)

SR-9) Add section to committees on meeting procedures

Section	Current	Proposed
V.B (New)		<p>B. MEETING PROCEDURES</p> <ol style="list-style-type: none"> 1. The Executive Committee will schedule regular meetings and approve agenda at least five days in advance of the meeting. 2. In approving a position or request, committees or task forces may request that item to be placed on the consent agenda for the following Commission meeting subject to standing rules II.C.(4-7) 3. The Chair may add an item or the committee or task force may amend the agenda set by the Executive Committee. Items added by the Chair or committee shall be noted as [LATE BREAKING] and shall not be placed on the consent agenda at the following Commission meeting 4. The Commission Chair may call a special meeting of a committee or task force without approval by the Executive Committee. Items considered at special meetings shall not be placed on the consent agenda at the following Commission meeting. 5. In the absence of the Chair and Vice Chair, committees and task forces shall appoint a Chair Pro Tempore for the duration of the meeting. 6. Meetings are not bound by the Place requirements in standing rule II-B and may be held in virtual or hybrid environments.

12/7/22: Proposed sections #1 through #5 were rewritten for clarity.

12/7/22: Proposed sections #1 changed the notice period from one week to five days. The Monday the week after the EC meetings is often use to accommodate government and religious holidays.