



ADVISORY NEIGHBORHOOD COMMISSION 6B
SPECIAL CALL MEETING TO ELECT ANC 6B COMMITTEES,
TASK FORCES & WORKING GROUPS

February 15, 2023, at 6:45 p.m.

Join Information:

***Note: This meeting date has been adjusted to avoid conflicts with holidays or religious days.**

Join link: <https://dcnet.webex.com/dcnet/j.php?MTID=m8f94a4a652854185dcd1688647ad6cd7>

Webinar number: 2301 926 8895

Webinar password: jyQrM5iER93 (59776543 from phones)

Join by phone

+1-202-860-2110 United States Toll (Washington D.C.)

1-650-479-3208 Call-in number (US/Canada)

Access code: 2301 926 8895

[Global call-in numbers](#)

AGENDA

1. Introductions
2. Election of ANC 6B Committees, Task Forces & Working Groups
3. Proposal to Create a Special Committee for Public Parks and Space
4. Adjournment

PLEASE NOTE: At regular Commission meetings, any item may be removed from the consent agenda and placed on the regular agenda at the request of a single Commissioner. All ABC, BZA, Zoning, and Historic Preservation cases may be added to this agenda. For additional information, email 6b@anc.dc.gov, or visit ANC 6B's website: www.anc6b.org.

The ANC 6B Executive Committee will meet on February 28th at 7:00 PM to set the March 2023 agenda. This meeting will be a Webex virtual meeting. Meeting link TBA.



ADVISORY NEIGHBORHOOD COMMISSION 6B

MONTHLY COMMITTEE MEETING

February 15, 2023, at 7:00 p.m.

Join Information:

***Note: This meeting date has been adjusted to avoid conflicts with holidays or religious days.**

Join link: <https://dcnet.webex.com/dcnet/j.php?MTID=m8f94a4a652854185dcd1688647ad6cd7>

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AGENDA

1. Introduction
2. Adoption of Agenda
3. Consent Agenda
 1. January Minutes
 2. Alcohol Beverage Control Committee
 3. Planning and Zoning Committee
 1. Letter to HSEMA for the 2023 Capitol Hill Classic - May 21, 2023
 2. HPA # 23-175: 732 7th St SE; vertical and rear addition to an existing one-story non-contributing commercial building. Proposed building to be four stories; Owner(s): Potomac Electric Company; Applicant: Charles Warren, charles@teass-warren.com; Hearing Date: 02/23/23 or 03/02/2023 [6B03]
Plans:
<https://app.box.com/s/dhn9muwq7e6fqr5v5v40hn1w7yanfma/folder/192563336184>
4. Transportation Committee
 1. Letter to DDOT regarding TSI Priorities
 2. Letter to DPW regarding Removal of Virginia Ave Bus
4. Presentations
 1. MPD First District - Captain Kevin Harding
5. Community & Commission Announcements & Speak Out
6. Alcoholic Beverage Control Committee
 1. ABRA-122788: Hamburger Train, LLC t/n 1hill East Burger; Retailer's Class "C" Tavern; Request for an Entertainment Endorsement; Applicant: Benjamin Alt, hello@hilleastburger.com; Protest Deadline: 03/13/23 [6B09]
 2. Reconsideration for January ANC vote - Entertainment Endorsement for Harvest Tide
 3. ABC Report

7. Planning and Zoning Committee
 1. BZA 20834: 4-5 Library Court SE; Special Exception to combine one tax lot and two record lots in the RF-3 zone (Square 788, Lots 28 and 817); Owner(s): Academy Holdings, LLC, finnpatent@msn.com; Applicant: Will Teass, will@teass-warren.com; Hearing Date: 05/03/23 [6B01] – **deferred until April meetings**
Plans: https://app.dcoz.dc.gov/Home/ViewCase?case_id=20834
 2. HPA 23-096: 647 G Street SE; hearing revised plans regarding basement design and windows; Concept Review: New three-story rear addition; Bojan Peovski, Owner, bojan@squareresidential.com, 202-465-0330; Negussu Solomon, Architect, negsolomon@gmail.com, 240-408-0531 [6B03]
Plans: [DC Historic Preservation Office Project Plans | Powered by Box](#)
8. Transportation Committee
 1. TC Report
9. Special Committee on Public Safety
 1. Discussion on Proposed Structure for new special committee
10. Southeast Library Taskforce
 1. Discussion on Proposed Structure for new special Committee
11. Eastern Market Community Advisory Committee
12. Financial
 1. Treasurer’s Report
 1. FY 23 Q1 QFR Update
 2. FY23 ANC Security Fund Update
 3. Update on Tax Exempt Certificate
 4. Monthly Financial Report
 5. Update on Requested Expenditures from January 2023 Meeting
 6. OANC Assistance Funds Briefing
The Treasurer will request direction from the Commission on which, if any, funds should be pursued.
 1. Technical Assistance Fund
 2. Expert Assistance Fund
 3. Language Access Reimbursement Program
 2. Approvals
 1. Approval of FY23 Budget Amendment #1
 2. Approve Authorizations for Vendors to be Paid by ANC6B Debit Card
 1. Zoom (Virtual Meeting & Telephone Service)
 2. FedEx Kinko’s business account (On-Demand Printing)
 3. Canvas (Business Cards or Specialized, Low Cost Printing)
 3. Approve reissuance of check to Capital Community News for 2022 Fagon Guide
13. ANC 6B Administrative Matters
 1. Amendments to Bylaws
 2. Election of ANC 6B Representative to the Eastern Market Community Advisory Committee
 3. Appointment of ANC 6B Resident Members
 4. Election of Committee Chairs
 5. *January 2024* ANC 6B Meeting dates:
 1. Planning & Zoning: January 2, 2024
 2. Transportation: January 3, 2024
 3. Alcohol Beverage Control: January 4, 2024
 4. Full Committee: January 9, 2024

5. Executive Committee: January 30, 2024

14. ANC 6B Input on Other Concerns

15. Adjournment

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PROPOSED MINUTES

Revised Draft, January 18, 2022

Advisory Neighborhood Commission 6B
Regular Monthly Meeting
Held Over WebEx January 10, 2023
Commissioner Edward Stillwell Ryder, Chair

Chair Edward Stillwell Ryder called the meeting to order at 7:19 p.m.

Participating: Commissioners Avery, D'Andrea, Durkit, Jayaraman, LaFortune, Mareino, Ryder, Sobelsohn, and Sroufe

1. Agenda.

With no motion or objection, the proposed agenda was amended to add asking our executive director to set up a free website-based ANC 6B telephone number and to research redesigning the ANC 6B website; to send the Office of Advisory Neighborhood Commissions a letter urging help with setting up hybrid ANC meetings; to authorize spending up to \$500 to purchase an ANC 6B printer; to amend the bylaws to allow ANC 6B commissioners to appoint alternates to ANC 6B committees; to revive the ANC 6B Public Safety Committee; to establish a Southeast Library Task Force; to select posting on the ANC 6B website as a permissible way for ANC 6B to give notice of our meetings; to obtain seven more key-fobs for entry into 700 Pennsylvania Ave., SE, so each ANC 6B commissioner has one; to authorize the purchase of business cards for each ANC 6B commissioner who wants them; and to authorize the ANC 6B treasurer to get an ANC 6B debit card. Commissioner Sobelsohn moved to adopt the agenda as amended. Commissioner Jayaraman seconded. The motion passed 9-0.

2. Consent Agenda.

Commissioner Sobelsohn moved to approve the items on the consent agenda. Commissioner Jayaraman seconded. The motion passed 9-0. The items on the consent agenda included:

a. Approval of the December 2022 ANC 6B minutes as presented.

b. Support for the following:

1) Application of RRG Catering, LLC, operating Rose's at Home, 721 8th St., SE, for a new class "B" Internet retailer license to sell beer and wine online, exclusively for off-premises consumption (ABRA-123471).

2) Renewal of the retailer's class "CT" tavern license of Ginza BBQ Lounge, LLC, t/a Ginza BBQ Lounge and Karaoke Spot, 526 8th St., SE (ABRA-120833).

3) Request by The Italian Job LLC d/b/a Pacci's Trattoria, 106 13th St., SE, for a new class "CR" restaurant license (ABRA-123546).

4) The application, with the DC Historic Preservation Review Board (HPA 23-101), of the owners of 637 A St., SE, to convert their garage into a two-story twenty-foot-high carriage house. This is separate from the owners' application for a zoning exception, BZA 20866, discussed as part of the Planning and Zoning Committee's report, reported below.

3. Announcements.

Commissioner Avery encouraged interested 6B01 residents to contact him about traffic safety around school zones. Commissioners D'Andrea and Ryder

encouraged residents of 6B04 and 6B08, respectively, to volunteer to serve as resident members on the Planning and Zoning Committee. Commissioner Jayaraman announced that Pacci's Trattoria, 106 13th St., SE, has obtained its certificate of occupancy and will open by January 24, 2023. Commissioner Sobelsohn announced that Congress has permitted, to go into effect, the DC Council's change of the name of Ellen Wilson Place to Navy Place; and that Councilmember Charles Allen's office plans a street-sign name-change ceremony for April 2023. Commissioner Sroufe announced an update, already sent out, about the work of the Eastern Market Community Advisory Committee.

Kimberly Kennedy of Councilmember Allen's office announced that Councilmember Allen now chairs the Council's Transportation and the Environment Committee. Jake Stolzenberg introduced himself as the Ward Six representative of the Mayor's Office of Community Relations.

4. Committees.

a. Reports of standing committees.

1) Alcohol Beverage Control Committee.

Acting committee chair Commissioner Jayaraman reported for the committee. Without objection, the ANC accepted the committee's minutes of its last meeting as its report, without requiring an oral report. A copy of the ABC committee's minutes is attached to these minutes. [JANUARY ABC COMMITTEE REPORT](#)

Jeff Jackson made a presentation on behalf of Harvest Tide Capitol Hill DC LLC, d/b/a Harvest Tide Steak House, 212 7th St., SE. In ABRA-118108, Harvest Tide has requested an "Entertainment Endorsement." Jackson promised that the entertainment would consist of a single guitarist playing without accompaniment or amplification and going from table to table, all inside, as late as 10 p.m. Sunday-Thursday and 11 p.m. Friday and Saturday. Commissioner Sroufe moved to support the application, pending receipt of a signed revised settlement agreement, between the applicant and the ANC, specifying that the entertainment must remain unamplified and indoors and end by 10 p.m. Sunday-Thursday and 11 p.m. Friday and Saturday, with the ANC support letter not sent until after the ANC's receipt of a signed settlement agreement with those entertainment limitations. Commissioner Jayaraman seconded. The motion passed 9-0.

2) Planning and Zoning Committee.

Jennifer Fowler made a presentation on behalf of the owners of 637 A St., SE. In Board of Zoning Appeals case number BZA 20866, the owners seek a zoning exception that would permit them to convert their garage into a two-story twenty-foot-high carriage house, 198 square feet over the current maximum footprint, to include room to park two cars and space for an upstairs apartment they could rent without waiting five years after the apartment is ready for occupancy, as current zoning would require. The ANC 6B Planning and Zoning Committee recommended supporting approval of the application. Commissioner Sroufe moved to support approval of the application. Commissioner D'Andrea seconded. The motion passed 9-0.

3) Transportation Committee.

Commissioner LaFortune summarized the committee report. A copy of that report is attached to these minutes. On request of Commissioner Jayaraman, Commissioner LaFortune agreed to add, to the next Transportation Committee agenda, a recent DC Department of Transportation regulation concerning public-school principals' power to obtain special parking permits for their teachers.

b. Proposals regarding committees.

1) Public Safety Committee.

Noting a recent increase in crime in ANC 6B, Commissioner Sobelsohn moved to establish a standing Committee on Public Safety. Commissioner Jayaraman seconded. Commissioner Sobelsohn moved to amend the motion to make it a special committee. Commissioner Mareino seconded. The motion to amend passed 9-0. The amended motion passed 9-0.

2) Bylaw amendments.

Commissioner Sobelsohn moved to amend the bylaws to permit ANC 6B commissioners, in addition to appointing resident members to all ANC 6B committees, to also appoint alternates, alternates to have all the power of a resident member in the event the resident member is unable to participate in a committee meeting. A copy of the proposal is attached to these minutes. Commissioner LaFortune seconded. Noting that ANC 6B bylaws require that ANC commissioners receive a copy of any proposed bylaw amendment further in advance of a meeting than they had received of these proposed amendments, Commissioner Sobelsohn moved to table his motion until the ANC 6B meeting February 15. Commissioner Jayaraman seconded the motion to table. The motion to table to the February 15 meeting passed 9-0. The agenda for the February 15 ANC 6B meeting will include the proposed bylaw amendments.

5. Task Forces.

a. Lapsed Task Forces and Working Groups.

Commissioner Jayaraman advised that, under ANC 6B bylaws, task forces and working groups expire at the end of the first regular monthly ANC meeting in the year after the year they were created, and therefore, unless revived, the Hill East Task Force, the Livable Community Task Force, and the Barracks Row Working Group will no longer exist after this meeting ends.

b. Southeast Library Task Force.

Noting that, as early as June 2023, ANC 6B's only library will close for substantial renovations, and remain closed for two years, Commissioner Sobelsohn moved to establish a Southeast Library Task Force. Commissioner Sroufe seconded. Julia Strusienski, Southeast library manager, spoke about preparations for the closure and the renovations. The motion passed 9-0.

6. Financial Matters.

a. Financial report.

Commissioner Frank Avery, ANC 6B treasurer, reported that, at the beginning of the first quarter of Fiscal Year 2023, October-December 2022, ANC 6B had \$48,154.29 in our bank account. Commissioner Ryder reported that we expect approximately \$25,196 from the city each year; but that the first quarter FY 2023 payment is late. ANC 6B now has \$42,619.29 in the bank. Commissioner Jayaraman moved to approve the ANC 6B Quarterly Financial Report for the first quarter of Fiscal Year 2023. Commissioner Sobelsohn seconded. The motion passed 9-0. A copy of the report is attached to these minutes.

JANUARY FINANCIAL REPORT

b. Specific expenditures.

1) Community grants.

Commissioner Mareino noted that ANC 6B bylaws authorize the ANC to make community grants. Commissioner Jayaraman reported that ANC 6B had made grants in 2020, early in the COVID-19 pandemic, but that the ANC did not, before then, ordinarily award grants. Commissioners Mareino and Sobelsohn urged that the agenda for the next executive-committee meeting include the making of community grants.

2) Security fund.

Washington, DC, has a security fund protecting Advisory Neighborhood Commissions from misuse of ANC funds. Commissioner Ryder moved that ANC 6B make a \$50 payment to the DC ANC security fund for 2023. Commissioner Sobelsohn seconded. The motion passed 9-0.

3) Zoom subscription.

Commissioner Sobelsohn moved to authorize the appropriation of up to \$250 for a subscription to Zoom or to another web-based meeting platform other than WebEx, the final selection to be made by the executive committee. Commissioner Jayaraman seconded. Commissioner LaFortune moved to amend the motion to remove the dollar amount and to use budgeted funds for "communications" to subscribe to Zoom. Commissioner Jayaraman seconded. The motion to amend passed 9-0. The motion, as amended, passed 9-0.

4) Debit card.

Commissioner Sobelsohn moved to authorize the treasurer to obtain a debit card from ANC 6B's bank, if available. Commissioner D'Andrea seconded. The motion passed 9-0.

7. Other Administrative Matters.

a. Meeting calendar.

Commissioner Sobelsohn moved to make certain amendments to the 2023 ANC 6B meeting calendar. Commissioner D'Andrea seconded. The motion passed 9-0. The amended calendar is attached to these minutes. [2023 ANC6B MEETING CALENDAR](#)

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b. Address and telephone number.

Commissioner Sobelsohn moved to ask our executive director to secure a free website-based ANC 6B telephone number, to post that number on the ANC 6B website, and also to switch the official ANC 6B street address to 700 Pennsylvania Ave., SE. Commissioner Sroufe seconded. Commissioner D'Andrea moved to divide the motion. Commissioner Jayaraman seconded. Without objection, Commissioner D'Andrea withdrew his motion to divide. The motion regarding the ANC 6B address and telephone number passed 9-0.

c. Website.

1) Redesign.

Commissioner Sobelsohn moved to ask our executive director, by the ANC's February 15 meeting, to research and report regarding the mechanics and expense of hiring someone to redesign the ANC 6B website. Commissioner D'Andrea seconded. The motion passed 9-0.

2) Notice of ANC 6B meetings.

Noting that DC law requires Advisory Neighborhood Commissions to provide, in two of four ways, public notice of ANC meetings; that the fourth way is any means chosen by the ANC and calculated to reach the public; and that the Office of Advisory Neighborhood Commissions has advised that the fourth way can be publishing meeting details on the ANC's website, Commissioner Sobelsohn moved that ANC 6B choose publishing on the ANC 6B website as ANC 6B's fourth way to provide public notice of ANC 6B meetings. Commissioner Mareino seconded. The motion passed 9-0.

d. Hybrid meetings.

Commissioner Sobelsohn moved to send, to the director of the Office of Advisory Neighborhood Commissions, a letter urging that the director help ANCs set up hybrid meetings, meetings that would include both in-person attendance by commissioners and virtual participation over the Internet by presenters and the community. The motion failed for want of a second.

e. 2022 ANC 6B report.

Noting that DC law requires that each ANC prepare an annual report in December, and that he has not received an annual report from the outgoing ANC 6B chair, Commissioner Ryder agreed to contact outgoing ANC chair Corey Holman about the 2022 ANC 6B annual report.

8. Adjournment.

Commissioner Sobelsohn moved to adjourn. Commissioner D'Andrea seconded. The motion passed 9-0. The meeting adjourned at 11:33 p.m.

Respectfully submitted,

David Sobelsohn
Secretary, ANC 6B



**ADVISORY NEIGHBORHOOD COMMISSION 6B
ALCOHOL BEVERAGE CONTROL COMMITTEE MEETING**

WebEx Meeting
February 9, 2023, 7:00 p.m.
(meeting started at 7:20 pm due to technical difficulties)

REPORT

WebEx recording of the meeting: [ABC Committee Meeting Recording](#)

I. Introduction of Commissioners and Resident Members

Commissioners: Chander Jayaraman (Chair); Frank Avery; David Sobelsohn; Kasie Durkit;
Edward Ryder and Gerald Sroufe joined after meeting started

Resident Members: Katherine Szafran; Ellen Opper-Weiner; Raman Santra; Ryan Fochler;

II. New Business

1. **ABRA-122788:** Hamburger Train, LLC d/b/a Hill East Burger; Application for an Entertainment Endorsement to an existing Retailer's Class "C" Tavern License; Applicant: Benjamin Alt, hello@hilleastburger.com; Protest Deadline: 03/13/23 [6B09]

- Applicant discussed their request to play music that may require amplification. Their desire is for the music to be heard on the sidewalk café. Applicant discussed meeting with the Chair with the knowledge of the SMD Commissioner to discuss the application.
- Discussion focused on neighbor input and the outreach that was conducted by the Applicant and the SMD Commissioner, and whether the Applicant had received letters of support. Applicant started that they assumed that it was the responsibility of the Commissioner to conduct such outreach;
- The Chair noted that the business is located on a commercial corridor and on the major thoroughfare of Pennsylvania Avenue. The nearest residential building is the Roost on the south side of the Pennsylvania Avenue and the noise provision of the SA had been modified accordingly.
- Since the SMD Commissioner was not available to participate due to a separate special meeting at the same time, discussion returned to the petition deadline.
- Applicant agreed to join the ANC in requesting an extension of the petition deadline until March 17.

MOTION: Recommend that the ANC request an extension of the Petition deadline until March 17 jointly with the Applicant. To the extent that the Applicant does not provide a letter to extend the deadline, then ANC 6B should vote to protest the application for an entertainment endorsement. (Jayaraman;. Sobelsohn 2nd) Motion Passed: 6-0-2

III. Old Business

1. Discussion on the process by with ANC 6B approved the Entertainment Endorsement for Harvest Tide at the January ANC Meeting.
 - Residents near the establishment claimed that they were not notified of the application by either the Agency nor by the SMD Commissioner.
 - They should have had the opportunity to weigh in given their concerns about the existing operations of the Establishment and their view that Harvest Tide was not in compliance with their existing SA.
 - There was discussion about whose responsibility it was to notify resident—the Applicant, the SMD Commissioner or the ABC Committee Chair.
 - Residents insisted that the ANC reconsider the vote to support the Entertainment Endorsement and reopen the case for public comment.

MOTION: Recommend that the ANC reconsider the vote to support the Entertainment Endorsement for Harvest Tide (Sobelsohn; Opper-Weiner 2nd) Motion Passed: 7-0-3

Post Meeting NOTES: The Chair reached out the General Counsel at ABRA to determine what actions ABRA would take if the motion above were approved. **It is clear that ABRA would NOT entertain a retraction of their Board Order dated February 1, 2023 since the petition deadline had passed.** They would file any correspondence from the ANC in the Establishment's folder but would take no action. Additionally, the neighbors who filed for party status were dismissed, by statute D.C. Code § 25-609(b), because the ANC approved and timely submitted an Amendment to the SA. They have 10 days to file an appeal but, it is highly unlikely that they would be reinstated.

IV. Discussion (continued from January)

1. Monitoring compliance with Settlement Agreements and available options. Discussion about an organized process for reviewing Settlement Agreements
 - The Committee and attending neighbors continued the discussion about how best to get input from surrounding neighbors;
 - A Commissioner suggested that the Committee create a checklist or clear process for Establishments and the Committee / Commissioners to follow that would ensure that a thorough discussion prior to ANC approval of new applications or substantial changes to an existing Establishment's operations.
 - The ABC Committee decided to create a small working group under the ABC Committee to craft a process.
 - The Chair asked for volunteers to which a number of residents on 8th street expressed interest. Additional comments included the need to have a balanced working group since the ANC area is much broader than Eastern Market and Barracks Row.
 - The Chair will select members to the working group and begin work on the checklist or process. It was agreed that once new Resident Members are appointed that the Chair would ask if any of them would be interested in this effort with the aim of creating a 7-member working group.

Potential members: Cmr. Chander Jayaraman; Katherine Szafran (RM-6B03); Ellen Opper-Weiner (RM-6B05); Marin Connelly (Resident); Andrew Petro (resident);

**Report of the ANC6B
Planning and Zoning Subcommittee Meeting
February 7, 2023 — 7pm**

Commissioners present: Frank Avery (6B01); Jerry Sroufe (6B02), David Sobelsohn (6B03), Frank D’Andrea (6B04), Kasie Durkit (6B05), Chander Jayaraman (6B06), Vince Mareino (6B07), Edward Ryder (6B08), Matt Lafortune (6B09)

Resident members* present: Lauren Friedman (6B01), Whit Smith (6B03), Ken Jarboe (6B05), Ryan Danks (6B06), Bill Ferguson (6B04)

*based on January 2012 – December 2022 single member districts and February 2021 resident member appointments (with substitutions)

1. **Presentation re the 2023 Capitol Hill Classic.** Roberta Stewart presented on behalf of the 2023 Capitol Hill Classic steering committee. She outlined the planned course and answered questions from the committee. Commissioner Sobelsohn moved, seconded by RM Jarboe, to send a letter supporting the Classic and to place it on consent. The motion was adopted acclamation.
2. **BZA 20834: 4-5 Library Court SE; *Special Exception to combine one tax lot and two record lots in the RF-3 zone (Square 788, Lots 28 and 817); Owner(s): Academy Holdings, LLC, finnpatent@msn.com; Applicant: Will Teass, will@teass-warren.com; Hearing Date: 05/03/23 [6B01] Plans:***
https://app.dcoz.dc.gov/Home/ViewCase?case_id=20834

Applicant presented on proposal regarding tax and record lots on Library Court SE, which requires a special exception (for one) and a variance (for the other). Lots are currently occupied by garages. Questions were asked about basis and need for change and neighborhood outreach efforts.

Commissioner Sroufe moved, seconded by Commissioner Mareino, to send a letter supporting the application and to place the motion on the consent agenda. After discussion, including concern voiced by committee members on the lack of neighbor participation, Commissioner Mareino withdrew his second. Commissioner Sobelsohn moved to lay the application on the table until the April 2023 P&Z Subcommittee meeting. Commissioner Mareino then seconded that motion, which was adopted unanimously.

3. **HPA # 23-175: 732 7th St SE;** *vertical and rear addition to an existing one-story non-contributing commercial building. Proposed building to be four stories; Owner(s): Potomac Electric Company; Applicant: Charles Warren, charles@teass-warren.com; Hearing Date: 02/23/23 or 03/02/2023 [6B03] Plans: <https://app.box.com/s/dhn9muwq7e6fqor5v5v40hn1w7yanfma/folder/192563336184>*

The applicant presented revised plans for development of 732 7th Street SE for historic design review. Questions were asked about expected use on the first floor and plan for handling trash. Other questions focused on support from adjoining neighbors, decommissioning of PEPCO equipment, and parking. Comments were offered on design, particularly with respect to the design of the windows on the first floor.

Commissioner Sobelsohn moved to support the application and place on consent. Seconded by Commissioner Jayaraman. Applicant was encouraged to continue outreach efforts to keep application on consent. Motion was adopted by acclimation.

4. **HPA # 23-096: 647 G Street SE;** *Concept Review: New three-story rear addition; Bojan Peovski, Owner, bojan@squareresidential.com; Negussu Solomon, Architect, negsolomon@gmail.com [6B03]. Focus on revised plans regarding basement design and windows. Revised plans were circulated via email by RM Danks with P&Z agenda.*

Applicant presented revised plans that preserves current front façade. Committee asked questions about neighbor outreach and emergency access from adjoining property. No concerns were noted regarding the revised plans and their compatibility with the Capitol Hill Historic District standards and guidelines.

Commissioner Sobelsohn moved to support the application but not to place on consent. Seconded by Commissioner Sroufe seconded. Adopted by committee 10 ayes to 1 nay. Applicant was encouraged to continue neighbor outreach.



**Report of the ANC6B Transportation Committee Meeting
February 8, 2023**

Commissioners Present: Matt LaFortune (chairing), Frank Avery, Jerry Sroufe, David Sobelsohn, Frank D’Andrea, Kasie Durkit, Vince Mareino, Edward Ryder

Resident Members Present: Brian Kirrane (6B03), John Ten Hoeve (6B09)

DDOT Updates: 11th and D St. SE

DDOT Community Engagement Specialist Abraham Diallo provided an update on four locations within ANC 6B. Following discussion in December’s ANC 6B Transportation Committee and a community petition to install a traffic signal at the intersection of 11th and D St. SE, the most recent Traffic Safety Input (TSI) submission was closed without further action on January 6th as part of FY23 Q3 prioritization for the TSI 2.0 process. Mr. Diallo referred the committee to a traffic study completed in 2021 that did not recommend the installation of a traffic signal and informed committee members that a new traffic study conducted within the span a couple years would likely not result in a different outcome. Commissioner Avery reminded the committee that DDOT is required to submit a formal response to the ANC’s December letter. Mr. Diallo offered to send the 2021 technical report as part of this response.

Further discussion on this location focused on how DDOT prioritized TSIs. Commissioner D’Andrea asked whether data is accessible for how DDOT classifies “High Injury Networks” such as 11th St. south of Lincoln Park. Mr. Diallo offered to request further information and share with the committee. Commissioner Mareino asked about the process for considering other measures at the intersection. Mr. Diallo shared that DDOT will be obtaining more traffic safety enforcement devices, which will be prioritized across the District. Joe Howard, a neighbor at this intersection, highlighted that more than 30 people have signed a petition for a traffic signal and inquired whether this street is treated differently due to its classification as a “minor arterial”. Mr. Diallo responded that, regardless of classification, submitting a TSI is the process to request traffic safety improvements.

DDOT Updates: 9th and I St. SE

Mr. Diallo updated the committee on another item from the December meeting, a traffic study at the intersection of 9th and I St. SE. A work order has been placed for refurbished rumble striping and flexiposts. The traffic study on signalization did not recommend a HAWK signal, but rather a Rectangular Rapid Flashing Beacon (RRFB) which would bring attention to pedestrians, especially in the dark. It would require pressing a button when not active. Installations are expected around June due to a need for warmer weather when working with the pavement. Commissioner D’Andrea and former Commissioner Kirsten Oldenburg expressed the need to continue to monitor this location. Incoming Resident Member Janice Kruger recommended the

use of rubber bumpers, such as those found at the entrance and exit to Kaiser’s parking garage on 2nd Street NE.

DDOT Updates: 19th St. & Potomac Ave. SE Corridor Safety Project

Mr. Diallo updated the committee on a 35% design plan that has been developed along 19th St. and Potomac Ave. in Ward 7 and SMD 6B09. DDOT has released an NOI and is currently taking public input. Construction is expected to begin in the spring or summer of this year.

DDOT Updates: 4th St. and South Carolina Ave. SE

Mr. Diallo informed the committee that there had been a miscommunication between engineers and contractors at this location, resulting in the removal of safety infrastructure. Flexiposts have been re-installed. Resident Member Kirrane expressed his desire that the bike lane in this area to not come at the expense of pedestrian safety measures.

Letter to DDOT re: TSI Priorities

Commissioner LaFortune shared a draft of a letter to DDOT requesting: 1. how 200 priority locations per quarter was chosen for the TSI 2.0 process and what additional resources would enable the Department to increase the number of traffic studies conducted, 2. that DDOT consider grouping TSI requests as appropriate and implement safety improvements holistically on corridors that feature multiple locations that require treatments, and 3. that DDOT include a list of locations within ANC 6B in its FY23 Quarter 3 (April-June 2023) TSI priorities.

Commissioner D’Andrea and Commissioner Durkit expressed frustration with the TSI process but questioned whether a letter outlining specific commission priorities would also leave out important safety improvements. Commissioner Ryder shared his belief that there is value in calling out areas, specifically those that have been previously discussed by the committee.

Commissioner Avery requested the addition of the 300 block of North Carolina Ave. to the list and noted that this letter provides an opportunity for interim impact while working on longer-term efforts, such as a resolution, to address the TSI process as a whole. Commissioner LaFortune offered a motion that the committee support writing a letter to DDOT with TSI priorities, Commissioner Sroufe seconded, and the motion passed unanimously.

Letter to DPW re: Virginia Ave Bus

Commissioner LaFortune introduced this issue as a request to DPW to remove an unused bus that has been parked on Virginia Ave. for over a year. Commissioner Sobelsohn noted that the bus has now been removed from the ANC and offered a motion to write a letter to DPW, DDOT, and Councilmember Allen expressing thanks for any support they provided to this outcome, Commissioner LaFortune seconded, and the motion passed unanimously.

Upcoming Transportation Committee Meetings – Special Session on Electric Vehicles

Following a discussion of committee priorities during the January meeting, Commissioner LaFortune requested committee members’ input on whether to hold a special session on electric vehicle policy. Commissioner Avery noted that previous DDOT presentations did not provide much opportunity for input and suggested focusing on influencing Councilmember Allen’s pending EV legislation. Commissioner Durkit recommended a special session as this is a tricky topic that could use education and input from community members. Commissioner Sobelsohn suggested trying to schedule by the end of February and confirmed that the committee chair could call the meeting with proper notice. Commissioner D’Andrea asked Commissioner

LaFortune about his previous comments regarding community input that an EV meeting should not exclude e-bikes. Commissioner LaFortune confirmed his desire to hold an EV-specific meeting but expressed openness to also include e-bikes as part of the discussion. Commissioner Mareino suggested timing the special session to best include Councilmember Allen and to influence his legislation.

February 15, 2023

Interim Director Michael A. Carter
District Department of Public Works
2000 14th St NW #500
Washington, DC 20009

Re: Requested removal of bus on Virginia Ave. SE

Dear Director Carter:

At a properly noticed regular meeting of Advisory Neighborhood Commission 6B on February 15, 2023, with a quorum present, the Commission voted X-X-X to send you this letter.

For over a year, a bus with the label "TheChariot.Net" parked in our ANC, on Virginia Avenue, SE, just east of 6th St., SE. The bus didn't appear ever to move. A padlock locked the bus from the outside. Apparently, the battery was dead.

This is a "pay to park" zone. For over six months after its expiration, the bus bore a registration that expired on June 11, 2022, and DC license plate C-82696. It also bore the telephone number 202-524-3968.

For most of that time, our community has tried to get the bus moved, without success. We called the telephone number. We tried the bus website. Neither did the trick. Most recently, we submitted a 311 complaint, SR# 22-00487303 and 23-00038572.

Two weeks ago, the bus was moved one block east, to just east of 5th St., SE. It sat at its new site for a week. Then it was moved again, apparently out of our ANC.

We thank the Department of Public Works, the Department of Transportation, Ward Six Councilmember Charles Allen, and Jake Stolzenberg of the Mayor's Office of Community Relations for all you did to get the bus moved out of our ANC. It had become an eyesore in our neighborhood.

We will be on the lookout for the bus's return. Hopefully, we've seen the last of it. But if, like the legendary "Flying Dutchman," the bus returns, we will have to write you again asking for its removal. In the meantime, we thank you and everyone who cooperated on getting the bus moved out of our ANC.

Sincerely,
Edward Ryder
Chair, ANC 6B

copies:
Department of Transportation
Ward Six Councilmember Charles Allen
Jake Stolzenberg, Ward Six, Mayor's Office of Community Relations

February 15, 2023

Director Everett Lott
District Department of Transportation
250 M Street SE
Washington, DC 20003

Re: Requested ANC 6B Traffic Safety Inputs for future prioritization

Dear Director Lott:

At a properly noticed regular meeting of Advisory Neighborhood Commission 6B on February 15, 2023, with a quorum present, the Commission voted X-X-X in support of highlighting the below Traffic Safety Inputs for future prioritization in FY23.

On December 20, 2022, the DC Department of Transportation (DDOT) announced an upgrade to the prior Traffic Safety Investigation Program (TSI 1.0) with a transition to Traffic Safety Inputs (TSI 2.0). Due to the volume of new requests submitted by TSI 1.0, this change includes a “quarterly prioritization assessment that considers objective factors such as roadway characteristics, crash patterns, race and social equity, proximity to Vision Zero High Injury Network corridors and locations like schools, community centers, Metrorail stations, and bus stops frequented by children, seniors and other vulnerable road users” to advance 200 priority locations per quarter through a traffic study, followed by design and construction if safety treatments are recommended.

The first 200 priority locations were announced on DDOT’s website on January 6, 2023. We are pleased to note that 14 locations in ANC 6B were selected for prioritization. However, this list does not include several other areas within the commission’s boundaries that post significant traffic safety concerns to our constituents. Some of these have been discussed during ANC 6B Transportation Committee meetings with DDOT representatives and have also been highlighted in previous letters to you.

Therefore, we request that DDOT include the following locations in its FY23 Quarter 3 (April-June 2023) TSI priority list:

1. **11th St. SE and D St. SE (SRN 22-00348411, #20-00435571, #20-00308835, #20-00435571)** – Joe Howard, who resides on the Southeast corner of the 11th & D Street intersection, testified to the ANC 6B Transportation Committee in December 2022 of his long campaign to improve the intersection’s safety. Several years ago, DDOT installed pedestrian crossing markings and then large all-way stop signs and subsequently flexiposts at each corner. Still accidents, caused mainly by drivers on 11th according to Mr. Howard, continue to occur. Mr. Howard has not received responses from DDOT to his TSI requests for a traffic signal. He has now gathered 37 signatures from nearby neighbors who support a traffic signal. ANC 6B has written letters to DDOT in support of additional traffic safety measures at this intersection on three occasions, most recently following the December 2022 meeting. Considering that this intersection is approximately 350 feet from Watkins Elementary school, a priority for traffic calming

measures under current district law (350 feet) and the recently enacted Safe Streets Amendment Act (1000 feet), we once again request the urgent installation of a traffic signal at this location, and/or any other permanent safety measures, such as speed enforcement, stop sign enforcement, and bulb-out curb extensions.

2. **11th St. SE from G St. SE to M St. SE (SRN 22-00483377, 22-00488625, 22-00452300)** – The section of 11th St. featuring Tyler Elementary, the I-695 underpass, and Virginia Ave. Park is a high-speed corridor with many vehicles entering and exiting the highway. This includes several pedestrian crosswalks used by students and parents on the way to school (both Tyler Elementary and Digital Pioneers Academy on 12th St.), pedestrians and dog-walkers travelling through the underpass to Virginia Ave. Park, and cyclists and pedestrians travelling further to the Anacostia Riverwalk, Navy Yard, and across the river to Anacostia Park. In future years, it will also be a destination with the development of the 11th Street Bridge Park. While some projects have begun and are in different stages of planning (the “I-695 Eastbound Ramp D-4, DC 295 and 11th Street SE Project” and Southeast Boulevard), we believe that that safety improvements are immediately needed by the school and that the entire corridor merits redevelopment to be safer for all users.
3. **9th St. SE and D St. SE (SRN 23-00063844)** – This intersection directly abuts the Eastern Market Metro Park, specifically the side of the park with the playground. Currently, 9th Street is hard to cross directly from D and the traffic can move at high speeds due to the proximity to the intersection with Pennsylvania Avenue. This is a major gateway/entrance to the park and there are currently no crosswalks directly from the park to D Street. There is significant pedestrian traffic across this intersection coming in and out of D Street and without formal designation of these desire lines there are many pedestrian/car conflicts as people try to cross directly to D Street. This location is in close proximity to a park and Watkins Elementary, meaning that families with children routinely use the intersection. This intersection (while including curb bulb outs on D Street) is in need of a holistic evaluation to improve the pedestrian crossing experience and slow traffic. Traffic calming measures should be prioritized.
4. **300 Block of North Carolina Ave. SE (SRN 23-00065869)** – The area has designated crossing guards, but lacks physical traffic calming infrastructure and has poor school zone markings. The 300-block lacks a dedicated drop-off pickup for school buses and parents which creates choke points, illegal u-turns, and other behavior that puts pedestrians (many children) at risk on section of road that goes from two-lanes (200-block of NC Ave) to single lanes (300-block). Streets leading into the school zone lack physical traffic calming to slow speeds, there are no flashing signals alerting drivers to the presence of the school zone, and existing school zone signs are often covered by trees. The only “barrier” to slow drivers are crossing guards who are put into direct conflict with vehicles. The eastern end of the block (the intersection of 4th, NC Ave, and Seward Square) is a complex five-way intersection with one-way traffic that funnels vehicles towards the highways at high rates of speed. The natural turn radius incentives

drivers to take turns into the school zone at high rates of speed. Meanwhile, the area has five separate crosswalks – many of which had remained unmarked for most of two years – and are often traversed by unaccompanied elementary school children. The intersection of NC Ave/D Street and 3rd Street has an unnecessary slip lane which again encourages vehicles to take right-hand turns into the heart of the school zone at faster rates of speed. The slip lane encourages drivers to avoid/disregard the second of the two crossing guards provided. A child was previously struck by a vehicle at the intersection according to neighbors. The intersection has a number of children who gather in Folger Park prior to the start of class at Capitol Hill Day School (214 D St SE).

Neighbors request prioritized physical traffic calming enhancements (elevated crosswalks, bulb-outs, elimination of slip lanes) to the vicinity with an explicit focus on putting child pedestrians as the key priority in safe access to the school by walking, cycling, or vehicle drop-off. Neighbors request supplemental support in the form of increased signage prior to entering the school zones, stronger markings on crosswalks, and flashing signals to reinforce awareness of both the school zone and physical traffic calming.

5. **17th St. SE and Barney Circle (SRN 22-00441191, 23-00004681, 22-00305717, 22-00441402)** – 17th St. SE has been a regular concern for pedestrians in Wards 6 and 7. ANC 6B includes only the 500-800 blocks of 17th St. SE from Potomac Ave. to Barney Circle but includes many of the same concerns regarding pedestrian safety using crosswalks that have been raised by our neighbors in what is now ANC 7D. Drivers taking that route as a cut-through to Pennsylvania Ave. and DC-295 often use speeds that are unsafe for residential areas and ignore signs to stop for pedestrians in crosswalks. Barney Circle poses similar challenges to pedestrians and cyclists travelling to Congressional Cemetery and Anacostia Riverwalk Trail, with stop signs and crosswalks frequently ignored by drivers connecting from 17th St. to Pennsylvania Ave. and vice versa. The connection from Barney Circle to Southeast Boulevard on the northeast side was previously closed to traffic but is now periodically used by drivers as a shortcut through the RFK parking lots to East Capitol St. and poses a danger to those using the trail along the river. The service road to RFK Stadium was previously closed to traffic except for DC Water construction vehicles. However, following the completion of the drilling project to the south of RFK, this road no longer needs to be open at all.
6. **Potomac Ave., Kentucky Ave., 15th St. and G St. SE Intersection (SRN 22-00489471, 22-00347711)** – The intersection of four streets on the border of ANC 6B and 7D received temporary traffic safety improvements with the installation of flexiposts and additional paint. While this has decreased vehicle speeds in the area, residents in the surrounding neighborhood has expressed confusion about where to safely stand when waiting to cross and concern that drivers will be too distracted when navigating the flexiposts to notice pedestrians in the crosswalk. These locations would benefit from infrastructure hardening to replace the expanded pedestrian areas currently demarked by flexiposts and paint.

Additional TSIs in neighboring ANCs are of interest to our constituents, whose daily lives are not confined to political districts. We note in particular SRN 22-00483377, the intersection of 16th and Massachusetts Ave. SE, which is located in the currently vacant SMD 7D10. Anyone travelling on 16th St. SE (pedestrians/cyclist/other drivers) cannot fully see cross traffic on Massachusetts Ave. SE without pulling past the stop sign and exposing themselves to injury. Traffic on Massachusetts Ave. SE is not required to stop. When there are green lights on 15th and 17th, traffic frequently exceeds 30 MPH.

We look forward to continuing to work with DDOT to improve the TSI process and ensure that residents' voices are heard when prioritizing traffic safety projects. Please contact Commissioner Matt LaFortune, the ANC 6B Transportation Committee Chair Pro Tempore at 574-807-2576 or 6B09@anc.dc.gov, or myself if you have any questions about this matter or need further information.

Sincerely,
Edward Ryder
Chair, ANC 6B

Proposed Amendments to ANC 6B Bylaws – January 2023

Proposed amended text (ALL CAPS indicate a proposed addition, [brackets] indicate a proposed deletion):

I. Allowing the appointment of Alternate Resident Members

Section	Current	Proposed
VII-3(A)	Each Commissioner may nominate one resident member to each standing committee. Whenever the Commission creates a special committee or taskforce, the Commission shall also set the number of resident members per SMD for that special committee or task force. Each nomination must be forwarded to the Executive Committee who shall place the resident member nomination on the agenda for consideration at the following Commission meeting.	Each Commissioner may nominate one resident member AND ONE ALTERNATE RESIDENT MEMBER to each standing committee. THE ALTERNATE MEMBER SHALL HAVE THE SAME RIGHTS AS THE RESIDENT MEMBER BUT MAY VOTE AT A COMMITTEE MEETING ONLY IN THE EVENT THE RESIDENT MEMBER DOES NOT ATTEND THAT MEETING. Whenever the Commission creates a special committee or taskforce, the Commission shall also set the number of resident members per SMD for that special committee or task force. Each nomination must be forwarded to the Executive Committee who shall place the resident member AND ALTERNATE RESIDENT MEMBER nomination on the agenda for consideration at the following Commission meeting.

Cmr. Sobelsohn Explanation:

(1) Sometimes a resident member cannot attend a committee meeting, or the position becomes vacant. Allowing (but not requiring) the appointment of an alternate resident member accommodates that possibility & means the SMD can have a resident member immediately & need not await the next ANC meeting.

Unfinished Action from January—Composition of the newly created Special Committee and Taskforce

When we established the Special Committee on Public Safety and the SE Library Taskforce, the Bylaws that was applicable stated the following in Section VII-3(A):

“Whenever the Commission creates a special committee or taskforce, the Commission shall also set the number of resident members per SMD for that special committee or task force.”

Cmr. Sobelsohn proposal:

1. Public Safety Committee: “Each Commissioner may appoint one resident member and one alternate to the Public Safety Committee. That resident member and alternate must continuously reside in the same SMD as the appointing commissioner provided, however, that this provision shall not apply between January 2, 2024 and February 29, 2024. The Public Safety Committee, by majority vote, and in consultation with the Executive Committee, shall set its own meeting schedule.”

Cmr. Sobelsohn Explanation:

Except for letting this new Special Committee set its own meeting schedule, this mirrors our general approach to our other committees. This committee should set its own schedule because that will help us recruit & retain volunteers for the committee, & because--with a new taskforce on parks--we will have 4 committees & 2 taskforces. It will prove challenging to try to coordinate their meeting schedules. In any event, it's not the end of the world if some of them meet at the same time. On April 3 & July 4, we've already scheduled some committees to meet on the same date at the same time.

2. Southeast Library Task Force: "Each Commissioner may appoint one resident member and one alternate to the Southeast Library Task Force. That resident member and alternate must continuously reside in ANC 6B provided, however, that this provision shall not apply between January 2, 2024 and February 28, 2024. The Southeast Library Task Force, by majority vote, and in consultation with the Executive Committee, shall set its own meeting schedule."

Comr. Sobelsohn Explanation:

This would allow commissioners to appoint library taskforce members who live in our ANC, even if they don't live in that commissioner's own SMD. It may be easier to find people to serve on this temporary taskforce if they live near the library rather than if they live far from the library. We live in a large ANC. Someone who lives close to East Capitol St. may live no farther from the library's Northeast branch than from the Southeast branch. That person may find it not very burdensome to have to go to the Northeast branch when the Southeast branch is closed. By contrast, my constituents live in the same SMD as the Southeast branch. Along with residents of other SMDs that border the freeway or the Anacostia, we'll find the Northeast branch too far. The Southeast branch's closing will disproportionately affect us.

I am inclined to support any composition of a new committee or taskforce proposed by the commissioner who moves the creation of that new committee or taskforce. However, our current bylaws suggest that all committee & taskforces must be structured along SMD lines. Therefore, I am also proposing an amendment to the bylaws (sent separately). We should be able to structure temporary ANC 6B subdivisions any way we want. I do NOT propose any structural change to our standing committees.

VII-3(B)	Resident members must continuously reside in the same SMD as the appointing commissioner provided, however, that this provision shall not apply between January 2, 2023, and February 28, 2023.	FOR EACH STANDING COMMITTEE, resident members AND ALTERNATE RESIDENT MEMBERS must continuously reside in the same SMD as the appointing commissioner provided, however, that this provision shall not apply between January 2, 2023, and February 28, 2023.
VII-3(C)	All Resident Members should be appointed annually at the Commission's regular meeting in February. Any Resident Member appointed at a meeting other than in February shall serve until the next February.	All Resident Members AND ALTERNATE RESIDENT MEMBERS should be appointed annually at the Commission's regular meeting in February. Any Resident Member OR ALTERNATE RESIDENT MEMBER shall serve until the next February.

VII-3(D)	All Resident Members may be removed from a committee or task force at any time by the Commission.	A Resident Member OR ALTERNATE RESIDENT MEMBER may be removed from a committee or task force at any time by the Commission OR BY THE COMMISSIONER WHO APPOINTED THAT RESIDENT MEMBER OR ALTERNATE RESIDENT MEMBER.
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Cmr. Sobelsohn Explanation:

(1) The change in subsection (C) makes clear that all committee resident or alternate resident member appointments last only until the following February. The current subsection does not specify the duration of a resident member's term, except for resident members appointed in some month other than February. That implies some distinction between resident/alternate resident members appointed in February & those appointed in another month. Perhaps there's a reason for that distinction. Maybe those appointed in February should serve for 2 years & those appointed in (say) March should only serve 11 months. But no one has suggested a reason for such a distinction. So the section should clearly specify that the terms of all resident members & alternates--whenever they're appointed--expire the February after their appointment.

(2) The change in subsection (D) makes clear that a commissioner can remove a resident member or alternate resident member whom that commissioner appointed.

Note that this subsection doesn't provide that the ANC needs a reason to remove a resident member or alternate, even "any reason." Because the bylaw about removing a chair does specify that we can do so for "any reason," this subsection's failure to have that language implies that the ANC (or, with my amendment, the appointing commissioner) doesn't need to specify a reason to remove a resident member or alternate.

(3) The language that requires, "Whenever the Commission creates a special committee or taskforce," the ANC must "also set the number of resident members per SMD for that special committee or task force" is both unnecessary & confusing. I propose deleting this sentence. As a general principle, unless a bylaw provision otherwise provides, the motion creating a subdivision can also provide for the composition of that subdivision. Without this sentence, we could establish a taskforce consisting entirely of anyone we want. But this sentence suggests that any "special committee or taskforce" must have some number of "resident members per SMD," implying that they must resemble, in composition, the current standing committees. However, as with the Southeast Library Task Force, we may have reasons for not following that model. There's no good reason to tie our hands, especially with subdivisions--like taskforces--scheduled to expire after a year. (Yes, as Commissioner Durkit observes, we could set the number of "resident members per SMD" at zero. But it's cleaner & less confusing just to delete the sentence.)

Section	Current	Proposed
VII-2(C)	Upon prior written notice to the chair of a committee or task force, such chair may be removed by the Commission for any reason, including failure to call or regularly attend meetings of that committee or task force without adequate justification.	Upon prior written notice to the chair of a committee or task force, such chair may be removed by the Commission for any reason, [including failure to call or regularly attend meetings of that committee or task force without adequate justification.]

Cmr. Sobelsohn Explanation:

For the bylaws to provide a reason undercuts the idea that we can use “any reason.” Giving a reason might give a removed chair a reason to argue that the ANC must have a reason akin to the one specified in the bylaws. If we really want us to have power to remove a chair “for any reason,” the bylaws shouldn’t give a reason. On the other hand, if we want the bylaws to single out a chair's "failure to call or regularly attend" committee meetings, we should do it by something other than just making it one reason to remove a chair. We could, for example, specify that at some point the chair is automatically removed. But that approach would need discussion. At this point, let's just remove the reason, instead of just giving it as one possible reason.

Note that even providing that we can remove a chair for "any reason" implies that we must give a reason, though (at least if the bylaws don't specify one) it can really be "any reason." But if we do remove a chair, I expect we'll have a reason. Still, we might consider a future amendment adding that we need not have a reason.

FY2023 Budget Amendment #1: Budget Narrative

To:	Commissioners, Advisory Neighborhood Commission 6B Barbara Flemming, Executive Director, ANC 6B
From:	Commissioner Frank Avery (6B01), Treasurer
Date:	Submitted via email February 9, 2023
Recommended Action	Approve Budget Amendment #1

Background

- Advisory Neighborhood Commissions are funded through the District of Columbia government through annual allotments. These allotments are dispersed quarterly contingent on timely receipt of quarterly financial reports from Commissions.
- ANC 6B operates on a government fiscal year beginning October 1 and concluding September 30 of the following year.
- **For FY23, ANC 6B is allocated \$25,196** in funding to be disbursed quarterly.
- **For FY23, ANC 6B carried over \$48,148** in unexpended funds from prior fiscal years. This yields a **combined total revenue of \$73,343 for FY23.**
- ANC 6B has operated in a 100% virtual posture since the implementation of COVID-19 public health restrictions. These costs have been covered by utilizing DC Government resources such as WebEx (which will sunset later this quarter).

Purpose

- The FY23 budget was developed under normal business procedures in summer 2022 by the preceding Commission. With a significant turnover in Commissioners, the Commission has identified new priorities.
- This budget amendment integrates feedback received January 2023 into a proposed amendment to bring proposed expenditures into alignment with proposed expenditures with priorities of the Commission.
- The budget amendment propose reinvesting some carryover into a suite of “capital” expenses for the ANC to adopt hybrid meetings, update its website, and-or complete projects that may require some technical assistance to complete. (ex. annual report.)
- **Note:** Due to regulatory restrictions on ANC’s issuing grants and lack of specific suggestions, this amendment does not include accommodations for grants.

Summary of Key Priorities

- Increase accessibility of the ANC through more accessible virtual service and preparation for potential hybrid meetings.
- Expand awareness and accessibility of Commission through selected advertising, improvements to website, and establishment of telephone access.
- Expand availability of equipment, supplies, and services to increase resources for Commissioners to conduct business.
- Leverage carryover funds to front costs of potential major “capital” investments (ex. website)

Important Note: For FY23, the budget amendment below proposes authorization of spending that exceeds the FY23 single-year allocation. Proposed “excess” expenditures are covered by prior year carryover funding (aka unused FY22 funding). Some expenditures may be reimbursable to the ANC via OANC Technical Assistance Grants and are denoted below.

FY2023 Budget Amendment #1: Budget Narrative

Summary of Amendments

3. Communications			
Current Budget	Proposed Budget	Net Change	Rationale
\$500	\$5000	\$4500	The ANC must adopt a paid virtual meeting services and would like to advertise in neighborhood publications. Additionally, the ANC has expressed a desire to update its website and expand advertising. Lastly, the ANC must complete its 2022 annual report and deliver a 2023 report.
<i>Summary of Anticipated Expenditures</i>			
Item	Unit Cost	Total Cost	Rationale
Zoom One Subscription	\$250/license per year	\$750 (3 licenses)	DC Government will sunset free WebEx licenses The ANC requested Zoom at its 1/10 meeting Zoom One provides the ANC a VoIP telephone #
Advertising	\$500	\$500	Placeholder to sponsor an advertisement in a local publication.
Fagon Guide	\$310.50	\$310.50	The ANC must reissue a check from FY22. Since the check was not cashed, the expense did not clear the ANC's books and carried over into FY23.
Website*	\$2000	\$2000	The Commission has expressed an interest in redesigning its website and directed staff to secure quotations. This increase prepares the commission for the expense.
Annual Report*	\$500/report	\$1000	The Commission is required to publish an annual report. This covers cost for a layout designer to expedite completion of the FY22 report and in anticipation of the FY23 report.
Language Access*	\$250	\$250	The ANC may seek securing language access services to increase access to meetings. This may be reimbursable.
Unallocated		\$189.50	Available for excess, carryover, or other uses.
	Total	\$4810.50	
*Item is eligible for a grant for competitive grants from the DC Technical Assistance Fund based on rolling availability . The ANC must advance costs and submit reimbursement with copies of expenses to OANC.			

FY2023 Budget Amendment #1: Budget Narrative

4. Office Supplies, Equipment, and Printing			
Current Budget	Proposed Budget	Net Change	Rationale
\$500	\$4250	\$3750	The ANC must prepare for hybrid meetings. Additionally, commissioners have increased print needs.
<i>Anticipated Expenditures</i>			
Item	Unit Cost	Total Cost	Rationale
Meeting Space	\$1000/per year	\$1000	This allocation covers the prospective cost for space and includes additional “slack” for potential equipment fees. The cost is an estimate based on a prior meeting space agreement held by the ANC.
Hybrid Meeting Equipment*	N/A	\$1000	The ANC may deem it appropriate to lease or purchase its own equipment for hybrid meetings.
Business Cards	N/A	\$250	Commissioners have requested reimbursements for business cards for this year. This increase covers potential reprints for business cards.
Printing Services	\$1500	\$1500	The Commission may need to print board meeting packets or limited runs of specialized printing items such as the annual report.
	Total	\$3750	
<p>*Item is eligible for a grant for competitive grants from the DC Technical Assistance Fund based on rolling availability. The ANC must advance costs and submit reimbursement with copies of expenses to OANC.</p>			

ANC 6B FY2023 Budget

	Approved FY23	Proposed FY23
Balance Forward	\$48,148	\$48,148
Receipts		
District Allotment	\$25,196	\$25,196
Interest		
Other		
Transfer From Savings		
Total Receipts	\$25,196	\$25,196
Total Funds Available	\$73,343	\$73,343
<i>(Balance Forward + Total Receipts)</i>		
Disbursements		
1. Personnel		
2. Direct Office Cost	\$1,861	\$1,861
3. Communication	\$500	\$5,000
4. Office Supplies, Equipment, Printing	\$500	\$4,250
5. Grants		
6. Local Transportation		
7. Purchase of Service	\$23,807	\$23,807
8. Bank Charges	\$200	\$200
9. Other		
Total Disbursements	\$26,868	\$35,118
Ending Balance	\$46,475	\$38,225
<i>(Total Funds Available - Total Disbursements)</i>		