



ADVISORY NEIGHBORHOOD COMMISSION 6B
NOVEMBER 2023 MEETINGS OF ANC 6B

Join Information:

Meeting link: <https://zoom.us/j/94838730458>

Password: ANC6BNov!!

Join by Telephone: (301) 715 8592

Webinar ID: 948 3873 0458

Passcode (Telephone): 7608693511

AGENDA

- 1) **Introduction (7:00pm - 5 Minutes)**
- 2) **Adoption of Agenda (7:05pm - 5 Minutes)**
- 3) **Consent Agenda (7:10pm - 5 Minutes)**
 - a) October 2023 Minutes
 - b) **Alcoholic Beverage & Cannabis Committee Consent Items**
 - i) **ABRA-125171**—DT Parentco LLC t/a **Dos Toros Taqueria** 215 Pennsylvania Ace SE; Contact: Andrew Kline—(202) 686-7600; akline@theveritaslawfirm.com; **Petition deadline: November 20 [6B02]** **Committee voted to recommend that ANC6B support the new Class C Restaurant License and place it on the Consent Agenda pending receipt of a signed Settlement Agreement. Motion Passed Unanimously.**
 - ii) **ABRA-125827**—**Omakase of Barracks Row** LLC t/a Omakase @ Barracks Row, 522 8th Street S.E., 2nd Floor; Contact: Risa Hirao—(202) 921-7900, rhirao@pascalweiss.com; **Petition deadline: November 20 [6B04]** **Committee voted to recommend that ANC6B support the new Class C Restaurant License and place it on the Consent Agenda. Motion Passed Unanimously.**
 - iii) **ABRA-193687** – Radici Uno (One Root), LLC t/a Radici, 310-303 7th Street SE; Application for the renewal of a Retailer’s Class “B” Grocery Liquor license; Hours of Sales: Mon.-Sat. 7 am—11 pm; Sun. 7 am – 9 pm; Petition deadline November 20 [6B02] **Committee voted to recommend that ANC6B support this renewal application and place it on the Consent Agenda. Motion Passed Unanimously.**
 - iv) **ABRA-123471** – RRG Catering, LLC t/a Rose’s at Home, 721 8th Street SE; Application for the renewal of a Retailers’ Class “B” Internet Liquor license; Hours of Sales: Sun-Sat. 7 am – 12 am; Petition deadline November 20 [6B03] **Committee voted to recommend that ANC6B support this renewal application and place it on the Consent Agenda. Motion Passed Unanimously.**
 - v) **ABRA-100872** – Trader Joe’s East Inc t/a Trader Joe’s #622, 750 Pennsylvania Ave SE; Application for the renewal of a Retailer’s Class “B” Grocery Liquor license; Hours of Sales: Sun.-Sat. 8 am—10 pm; Petition deadline December 4 [6B02] **Committee voted to recommend that ANC6B support this renewal application and place it on the Consent Agenda. Motion Passed Unanimously.**
 - vi) **LATE BREAKING:** Midagara L.L.C t/a DCanter, 545 8th Street SE; Retailer’s Class “B” Grocery Liquor license; **Committee voted to recommend that ANC6B support this renewal application and place it on the Consent Agenda. Motion Passed Unanimously.**
 - c) **Transportation Committee Consent Items**
 - i) Letter to DDOT Regarding Pedestrian Crossing at 14th/D Street/Kentucky SE Intersection Near Safeway **Committee voted to recommend that ANC6B transmit a letter to DDOT requesting a response**

with options to improve pedestrian safety and place it on the Consent Agenda. Motion Passed Unanimously.

- ii) Letters to DDOT, DPW, and DCPS Regarding Traffic Safety at Watkins Elementary School **Committee voted to recommend that ANC6B transmit a letter to DDOT to analyze school safety and make proposals around Watkins Elementary and to also write to DPW, Principal Berkowitz, DCPS, SBOE Rep. Brandon Best, Councilmember Allen, and Council Chair Mendelson noting how the changes in pickup/dropoff has increased double parking and idling, asking to reverse changes, and asking DPW to be at the school to proactively prevent violations. Commissioner LaFortune seconded. The motion passed unanimously.**
- iii) Resolution on Parked Dockless Scooters and Bikes Impeding Sidewalk Access **Committee voted to recommend that ANC6B transmit a letter to DDOT about dockless scooters and bikes impeding crosswalk access. The motion passed unanimously.**

d) Planning & Zoning Committee Consent Items

- i) **BZA 20996: 106 13TH Street SE Project:** To expand an existing restaurant use to the second floor, of a semi-detached, two-story with basement, commercial building in the RF-1 zone. (Square 1036, Lot 60) **Owner(s):** 106 13TH STREET LLC, awilson@sullivanbarros.com **Applicant:** Alexandra Wilson, awilson@sullivanbarros.com **Hearing Date:** 12/06/2023 [6B06] **Plans:** https://app.dcoz.dc.gov/CaseReport/CaseReportPage.aspx?case_id=20996 **Committee voted to recommend that ANC6B draft a letter of support and to delegate authority to draft the letter to Commissioners Jayaraman and D’Andrea in order to allow the letter to respond to any points made in the forthcoming OP report regarding this case and to place the items on the consent agenda. It was further moved to recommend that the full commission allow Commissioner D’Andrea be authorized to testify on behalf of the ANC at the BZA hearing. The motion passed 15-0-0.**
- ii) **CFA #SL 24-036: 231 Pennsylvania Avenue SE Project:** Renovation and expansion of existing buildings. (Square 762, Lots 842, 843, 823) **Owner(s):** Clear Plains, LLC **Applicant:** TBD **Hearing Date:** 11/16/2023 [6B02] **Plans:** N/A **Committee voted to recommend that the full ANC support with recommendations about the height of the privacy/sound barrier and to place the item on the consent agenda. The motion passed unanimously.**
- iii) Joint Letter from ANC 6B and 6C to Director Hanlon and DC Council Regarding Commercial Use of Residentially Zoned Properties **Committee voted to recommend that the full ANC that the letter and resolution be sent to the Mayor and council respectively and to place the item on the consent agenda. The motion passed unanimously.**

4) Presentations

- a) Chris Williams– President & CEO of Anacostia Watershed Society (20 Minutes Presentation; 10 Minutes Questions) **7:15pm – 20 Minutes Presentation, 10 Minutes Questions)**
- b) Scott Kratz – 11th Street Bridge Park Director (20 Minutes Presentation; 10 Minutes Questions) **7:45pm – 20 Minutes Presentation, 10 Minutes Questions)**

5) Community & Commission Announcements & Speak Out (8:25pm - 10 Minutes)

6) ANC 6B Input on Other Concerns (8:35pm - 5 Minutes)

7) Alcoholic Beverage & Cannabis Committee (8:40pm - 20 Minutes)

- a) **ABRA-077797—Café BISTRO Med, LLC t/a Café 8, Class “C” Restaurant License; Establishment requesting a substantial change to their existing liquor license [6B04]**
 - (1) Expand hours of sales, service and consumption of alcohol on the interior from Sun-Sat. 10 AM to 1 AM to full hours (Sun-Thurs up to 2 AM and Fri-Sat 3 AM).
 - (2) Add an Entertainment endorsement to have a DJ play amplified music until Midnight.
- b) Opposition to Renewal of Harris Teeter Liquor License **Committee voted to recommend that ANC6B transmit a letter to the ABC Board and relevant ANC Commissions and send a letter to the Attorney General. Motion Passed Unanimously.**
- c) Report for the ABC Committee

8) Transportation Committee (9:00pm - 5 Minutes)

- a) Report for the Transportation Committee

9) Planning and Zoning Committee (9:05pm - 25 Minutes)

- a) **BZA 21027: 630 G Street SE Project**: To construct a new, three-story rear addition, and penthouse with roof deck, to an existing, detached, three-story flat in the RF-1 zone. (Square 877, Lot 88)
Owner(s): Amit and Veronique Singh, aks@amit-singh.com **Applicant**: George Bott, georgeb@anthonywilder.com **Hearing Date**: 01/31/2024 [6B03] **Plans**: https://app.dcoz.dc.gov/Home/ViewCase?case_id=21027 **Committee voted to recommend that the full ANC support the project and to place the item on the regular agenda. The motion passed 13-1-1.**
- b) **HPA 23-574: 630 G Street SE Project**: To construct a new, three-story rear addition, and penthouse with roof deck, to an existing, detached, three-story flat in the RF-1 zone. (Square 877, Lot 88)
Owner(s): Amit and Veronique Singh, aks@amit-singh.com **Applicant**: George Bott, georgeb@anthonywilder.com **Hearing Date**: 11/16/2023 or 11/30/2023 [6B03] **Plans**: <https://app.box.com/s/dhn9muwq7e6fgor5v5v40hn1w7yanfma/folder/228843663668> **Committee voted to recommend that the full ANC support the project and to place the item on the regular agenda. The motion passed 14-0-1.**
- c) Letter Regarding Enforcement of Historic Preservation Regulations and Vacancies on ZC, BZA and HRPB
Committee voted to recommend that the full ANC that the letter be sent to Councilmember Allen (and other appropriate members of the councilmembers as needed) and to place the item on the regular agenda. Motion passed 14-0-1.
- d) Report for the Planning & Zoning Committee
- e) Report for the Subcommittee on Street and Alley Closing

10) Southeast Library Task Force (9:30pm – 5 Minutes)

- a) Report for the Southeast Library Task Force (10/22 and 11/12 meetings)

11) Public Parks and Recreation Spaces Task Force (9:35pm – 5 Minutes)

- a) Report for the Public Parks and Recreation Spaces Task Force

12) Special Committee on Public Safety (9:40pm – 5 Minutes)

- a) Report for the Special Committee on Public Safety

13) Eastern Market Community Advisory Committee (9:45pm – 5 Minutes)

- a) Report for Eastern Market Community Advisory Committee

14) Financial (9:50pm – 10 Minutes)

- a) Monthly Financials
- b) Approval of the 4th quarter fiscal year 2023 Quarterly Financial Report

15) ANC 6B Administrative Matters (10:00pm – 15 Minutes)

- a) Discussion on Meeting Spaces at 700 Penn (The Yard)
- b) Distinguished Public Service Award
- c) **[LATE BREAKING]** Standing Rules Change Regarding Resolutions
- d) **[LATE BREAKING]** Re-Authorization of Past Resolutions
- e) **[LATE BREAKING]** Confirmation of New Administrative Support
- f) **[Administrative]** Announcement of Next Meeting Dates

16) Adjournment (10:15pm)

PLEASE NOTE: At regular Commission meetings, any item may be removed from the consent agenda and placed on the regular agenda at the request of a single Commissioner. All ABC, BZA, Zoning, and Historic Preservation cases may be added to this agenda. For additional information, email 6b@anc.dc.gov, or visit ANC 6B's website: www.anc6b.org.

The ANC 6B Executive Committee will meet next on November 28th at 7:00 PM to set the December 2023 agenda. This meeting will be a Zoom virtual meeting. Meeting link TBA.



Minutes of Advisory Neighborhood Commission 6B

October 10, 2023

Advisory Neighborhood Commission 6B

Regular Monthly Meeting

Held Over Zoom October 10, 2023

Commissioner Edward Stillwell Ryder, Chair

Participating: Commissioners Avery, D'Andrea, Durkit, Jayaraman, LaFortune, Mareino, Ryder, Sobelsohn, and Sroufe.

Absent: Commissioner Durkit.

Commissioner Ryder called the meeting to order at 7:02 p.m.

1. Meeting Agenda. At Commissioner Sroufe's suggestion, the International Society of Arboriculture's proposal for a tree-climbing competition was added to the report of the Public Parks and Recreation Spaces Task Force. At Commissioner Sobelsohn's suggestion, a Motion to Amend Something Previously Adopted, related to an error in a motion approved by the ANC at its September meeting, was added to the Consent Agenda. Commissioner Sobelsohn moved/Commissioner Sroufe seconded to approve the agenda as modified. The motion passed 7-0. Commissioner Avery did not vote.

2. Consent Agenda. Commissioner Sobelsohn moved/Commissioner D'Andrea seconded to approve the Consent Agenda as modified. The motion passed 7-0. Commissioner Avery did not vote. The Consent Agenda included--

a. September 2023 Minutes as Presented. The approved September 2023 minutes are linked to these minutes.

b. Motion to Amend Something Previously Adopted. As the September 2023 minutes report, as part of that meeting's Consent Agenda, the ANC approved a Planning and Zoning Committee recommendation to support an application, to the DC Council, to "Officially name, as 'Sladen's Court,' the alley previously informally bearing the name 'Sladen's Walk' at 223 8th St., SE (Square 969 [sic])." This part of the October Consent Agenda corrects the square number, replacing "969" with the accurate number, 989, and retroactively approves the letter to the DC Council, by Commissioner D'Andrea, giving the correct square number, 989, of what the ANC urges the Council officially name "Sladen's Court."

c. Committees & Taskforces.

1) Appointments: to approve, to the Public Safety Committee, the appointment, by Commissioner Sobelsohn, of Chuck Schmoyer as Resident Member and Chuck Burger as Alternate Resident Member, both for ANC 6B03.

2) Recommendations: by the committees on--

a) Alcoholic Beverage & Cannabis: to support the applications of--

1-- Dae Ah LLC trading as the Capitol Supreme Market, 501 4th St., SE, for renewal of its Retailer's Class "B" Grocery Liquor license (ABRA-111567).

2-- Yes Organic Eastern Market trading as Yes Organic Market, 410 8th St., SE, for renewal of its Retailers' Class "B" Retail Grocery Liquor license (ABRA-089539).

3-- RMG, Inc. trading as World Wine and Spirits, 1453 Pennsylvania Ave., SE, to amend its current Settlement Agreement to permit it to sell individual containers of beer and ale containing under 70 ounces (ABRA-094605).

4-- Partners at 723 8th Street S.E. LLC trading as The Ugly Mug Dining Saloon/Valor Brew Pub, 723 8th St., SE, to renew its Retailer's Class "C" Restaurant license (ABRA-071793).

b) Transportation: to draft or approve letters to--

1-- The DC Department of Transportation.

a-- Supporting DDOT's Vision Zero Hardening plan for 11th St., SE and East Capitol St., SE (NOI-23-198-TESD). The letter is linked to these minutes.

b-- Requesting DDOT to instruct its employees and Department of Public Works employees to stop parking in parts of Watkins Alley, 1309 E St., SE, marked for "no parking," also to ask DDOT to install stop signs at the intersection of 13th and E Streets, SE, and to install a three-foot buffer between the residences in Watkins Alley and car-parking spots in the alley. The letter is linked to these minutes.

c-- Requesting DDOT to install a speed bump on D Street close to 7th St., SE--the third speed bump on D Street between 6th and 7th Streets, SE--and urging DDOT, in creating this and future speed bumps anywhere in DC, to consider bicycle grooves. The letter is linked to these minutes.

2-- Various DC enforcement agencies, by Commissioner Avery, in support of giving notice of violations of DDOT regulations and other DC agency regulations. The letter is linked to these minutes.

3-- Eastern High School, supporting its Homecoming Parade and 100th Anniversary celebration, from 1:30-3:30 p.m. on Friday, November 3, 2023. The letter is linked to these minutes.

3. Community and Commission Announcements.

a. Resignations from Public Safety Committee. Commissioner Sobelsohn announced the resignation, from the Public Safety Committee, of ANC 6B03's Resident Member Chuck Burger and its Alternate Resident Member Chuck Schmoyer.

b. MPD Barracks Row Walk. Commissioner Sobelsohn announced that First District police officer Muhammad Lewis has organized a community safety walk down Barracks Row, beginning 6 p.m. Wednesday, October 25, with Ward Six Councilmember Charles Allen, 1D commander Colin Hall, and other members of the First District Outreach Team. Commissioner LaFortune announced that officer Lewis has also organized a community safety walk at 6 p.m. Thursday, October 19, starting at 13th and I Streets, SE, near Potomac Gardens.

c. Hearing for Department of Buildings Director-Nominee. Kimberly Kennedy, of Councilmember Allen's office, announced a DC Council hearing on Wednesday, October 18, of the mayor's nomination of Brian J. Hanlon as director of the Department of Buildings.

d. Carjacking. First District MPD Captain Kevin Harding reported that most carjacked vehicles are recovered quickly, and that the First District each night has a "curfew car" to stop young people in apparent violation of the DC curfew.

4. Committee and Taskforce Reports.

a. Alcoholic Beverage and Cannabis Committee.

1) Applications of--

a) Parentco LLC, trading as Dos Toros Taqueria, 215 Pennsylvania Ave., SE (ABRA-125171—DT). Commissioner Sobelsohn moved/Commissioner Jayaraman seconded to protest this application on the grounds of preserving peace, order, and quiet, and preventing harm to parking and to real-property values; to request an extension of the petition deadline from Tuesday, October 31 to Monday, November 20; and to attach, to both communications, the applicant's email message agreeing to the extension. The motion passed 7-0. Commissioner Avery did not vote.

b) Omakase of Barracks Row LLC, trading as Omakase at Barracks Row, 522 8th St., SE, 2^d Floor (ABRA-125827). Commissioner Sobelsohn moved/Commissioner Jayaraman seconded to support issuance of a stipulated license for this applicants, and to request extension of the protest deadline from Tuesday, October 17 to Friday, November 17. The motion passed 8-0.

2) Written report. A written report of the ABC Committee is linked to these minutes.

b. Transportation Committee.

1) Safe-Passage request. Commissioner LaFortune moved/Commissioner Sobelsohn seconded to send letters to the Deputy Mayors for Education and for Public Safety and Justice requesting the designation of "Safe Passage" areas for Eastern Market and Potomac Ave., SE. The motion passed 8-0. The letters are linked to these minutes.

2) Written report. A written report of the Transportation Committee is linked to these minutes.

c. Planning and Zoning Committee.

1) Applications of--

a) George Bott, on behalf of Amit and Veronique Singh, to build a two-story rear addition to an existing, semidetached, three-story principal dwelling unit, and to add a roof deck, both to 630 G St., SE (Square 877, Lot 88, RF-1 zone; HPA 23-574). Commissioner Sobelsohn moved/Commissioner D'Andrea seconded to ask the Historic Presentation Office to postpone consideration of this application until its November meeting, in order to give neighbors more time to review the proposal. The motion passed 8-0.

b) Rebecca Gelwicks to repair and replace the front-entrance stairs and railings at 309-11 4th St., SE (HPA 23-575). Commissioner Sobelsohn moved/Commissioner LaFortune seconded to support the application before the Historic Preservation Review Board. The motion passed 8-0.

2) Written report. A written report of the Planning and Zoning Committee is linked to these minutes.

d. Southeast Library Task Force.

1) Letter regarding remaining issues. Commissioner Sobelsohn moved/Commissioner Ryder seconded to support the sending of a letter, to the DC Public Library director and members of the DC Council, asking for resolution of issues remaining unsettled about the closing of the Southeast library and the interim site at the Arthur Recreation Center. The motion passed 8-0. The letter is linked to these minutes.

2) Written report. A written report of the Southeast Library Task Force and recent meeting minutes are linked to these minutes.

e. Public Parks and Recreation Spaces Task Force. Taskforce chair, Commissioner Sroufe, reported on taskforce's October 9 meeting and the taskforce's plan from now on to meet a week before upcoming ANC meetings. Commissioner Sroufe also announced that, on October 20-22, the International Society of Arboriculture will hold a tree-climbing competition at Garfield Park. Since the park is in ANC 6B01, Commissioner Avery will contact ISA for details.

f. Eastern Market Community Advisory Committee. Commissioner Sroufe reported that EMCAC is enlisting community members to work on its subcommittees and that, in November, EMCAC will celebrate Eastern Market's 150th anniversary. A written EMCAC report is linked to these minutes.

5. Treasurer's Report. A written financial report is linked to these minutes. Commissioner Avery, ANC treasurer, reported that the ANC has received \$5,500 for its 2023 third-quarter allotment, and that the ANC will need a budget amendment to account for increased rental costs, in particular \$1,200 to support rental expenditures by the committees on Public Safety and Alcoholic Beverages and Cannabis. From the written financial report, Commissioner Jayaraman moved to strike everything from and including the line that the ABC Committee chair "initially declined to provide justification for this (or any future) purchase" to the end of that paragraph. The motion failed for want of a second. Commissioner Avery agreed to remove that line, and to circulate the guidelines for rental expenditures. Those guidelines are attached to these minutes.

6. Other Concerns: Renaming Tyler Elementary School. Commissioner Sobelsohn moved/Commissioner Mareino seconded to support renaming Tyler Elementary School as Shirley Chisholm Elementary School, a letter to go to Councilmembers Allen & Mendelson, with the exact language to be drafted by Commissioners Ryder and D'Andrea. The motion passed 8-0.

7. Administrative Matters. Commissioner Ryder reported that he is close to hiring a new administrative staffperson.

8. Adjournment. Commissioner Ryder moved/Commissioner Sobelsohn seconded to adjourn. The motion passed 8-0. The meeting adjourned at 9:46 p.m.

Respectfully submitted,

David Sobelsohn
ANC Secretary



**ADVISORY NEIGHBORHOOD COMMISSION 6B
ALCOHOL BEVERAGE & CANNABIS COMMITTEE MEETING**

Tuesday, November 7, 2023, 7:00 p.m.

REPORT

I. Introduction of Commissioners and Resident Members

Commissioners: Chander Jayaraman (6B06); David Sobelsohn (6B03); Edward Ryder (6B08); Frank D’Andrea (6B04); Matt LaFortune (6B09); Kasie Durkit

Resident Members: George Dee; Kristen Hutchens; Jonathan Levy; Ghoncheh Lee;

II. Old Business

1. ABRA-125171—DT Parentco LLC t/a **Dos Toros Taqueria** 215 Pennsylvania Ace SE; Contact: Andrew Kline—(202) 686-7600; akline@theveritaslawfirm.com; **Petition deadline: November 20 [6B02]**

- a. Application for a new Retailer’s Class “C” Restaurant License (50 seating & 75 people capacity) with a sidewalk café for 20 patrons; Requested Hours of sales and consumption Sun—Thurs. 8 am – 2 am, Fri—Sat 8 am – 3 am;

CHAIR NOTES: This is a case that we considered last month. The Applicant responded with edits to a draft SA but it appears that the Applicant has accepted the ANC’s proposed hours of sales and consumption of alcohol for the interior and sidewalk café. After consulting with Commissioner Sroufe about the other edits, I sent the counsel for the Applicant a clean version of the SA.

Motion: Recommend that the ANC support the new Class C Restaurant License and place it on the consent agenda pending receipt of a signed SA. If the Applicant does not return a signed SA, the Committee recommends that the ANC protest the application. (Jayaraman; Sobelsohn 2nd)
Motion 9-0-0

2. ABRA-125827—Omakase of Barracks Row LLC t/a Omakase @ Barracks Row, 522 8th Street S.E., 2nd Floor; Contact: Risa Hirao—(202) 921-7900, rhirao@pascalweiss.com; **Petition deadline: November 20 [6B04]**

- a. Application for a new Retailer’s Class “C” Tavern License (28 seating & 32 people capacity) Requested Hours of sales & consumption Sun.—Thur. 10 am – 2 am; Fri.—Sat. 10 am – 3 am

CHAIR NOTES: This is a case that we considered last month. Cmr. D’Andrea and I met with the Applicant and their counsel on site, toured the layout of the establishment, and had a very positive conversation about the SA. In consultation with Cmr. D’Andrea the Applicant and counsel was sent a final SA which they have signed and returned to the Chair.

Motion: Recommend that the ANC support the new Class “C” Tavern License and place it on the consent agenda. (D’Andrea; Sobelsohn 2nd) Motion Pass 9-0-0

III. Class A/B Renewals

1. ABRA-193687 – Radici Uno (One Root), LLC t/a **Radici**, 310-313 7th Street SE; Application for the renewal of a Retailer’s Class “B” Grocery Liquor license; Hours of Sales: Mon.-Sat. 7 am—11 pm;

Sun. 7 am – 9 pm; **Petition deadline November 20 [6B02]**

CHAIR NOTES: This is an Establishment that has become a staple in the Eastern Market Area serving coffee, pastries, sandwiches, a variety of finished goods in addition to wine. To my knowledge, there have been no concerns raised about their operations.

Motion: Recommend that the ANC support the renewal of the Class “B” Grocery License with no changes to the SA and place it on the consent agenda. (Jayaraman; Sobelsohn 2nd) Motion Pass 9-0-0

2. ABRA-123471 – RRG Catering, LLC t/a **Rose’s at Home**, 721 8th Street SE; Application for the renewal of a Retailers’ Class “B” Internet Liquor license; Hours of Sales: Sun-Sat. 7 am – 12 am; **Petition deadline November 20 [6B03]**

CHAIR NOTES: ANC 6B approved this Establishment and the license in January 2023. This is the renewal of their catering license so that they are able to deliver alcohol (paired with their food offerings) To my knowledge, there have been no concerns raised about their operations.

Motion: Recommend that the ANC support the renewal of the Class “B” Internet License with no changes to the SA and place it on the consent agenda. (Sobelsohn; Dee 2nd) Motion Pass 9-0-0

3. ABRA-100872 – Trader Joe’s East Inc t/a **Trader Joe’s #622**, 750 Pennsylvania Ave SE; Application for the renewal of a Retailer’s Class “B” Grocery Liquor license; Hours of Sales: Sun.-Sat. 8 am—10 pm; **Petition deadline December 4 [6B02]**

CHAIR NOTES: A known and welcome grocer providing a variety of fresh, frozen groceries and food as well as beer and wine options. To my knowledge, there have been no concerns raised about their operations.

Sobelsohn: Escalator security concerns. Sobelsohn had his wallet stolen. No cameras. ANC should express concern. RM Dee stated that they do have a security guard but not clear how involved the security person is in actually intervening to assist people in need. Matt Minora announced that their law firm represents Trader Joe’s on ABCA cases. Mr. Minora offered to identify a contact so that Cmr. Sobelsohn share this experience and the details of what transpired when his wallet was stolen.

Motion: Recommend that the ANC support the renewal of the Class “B” Grocery License with no changes to the SA and place it on the consent agenda. (Jayaraman; Sobelsohn 2nd) Motion Pass 9-0-0

4. **LATE BREAKING:** Midagara L.L.C t/a **DCanter**, 545 8th Street SE; Retailer’s Class “B” Grocery Liquor license; Hours of Sales: Sun.-Sat. 9 am—10 pm; **Petition deadline December 18 [6B03]**

CHAIR NOTES: This is an Establishment that has become a fixture on Barracks Row providing a broad variety of wine and specialty ales. To my knowledge, there has never been any concerns raised about their operations.

Sobelsohn: Fully supports

Motion: Recommend that the ANC support the renewal of the Class “B” Grocery License with no changes to the SA and place it on the consent agenda. (Sobelsohn; Ryder 2nd) Motion Pass 9-0-0

IV. Unfinished Business

1. ABRA-077797—Café BISTRO Med, LLC t/a **Café 8**, 424 8th Street SE Class “C” Restaurant License; Establishment requesting a substantial change to their existing liquor license
 - Expand hours of sales, service and consumption of alcohol on the interior from Sun-Sat. 10 AM

to 1 AM to full hours (Sun-Thurs up to 2 AM and Fri-Sat 3 AM).

- Add an Entertainment endorsement to have a DJ play amplified music until 2 am.

CHAIR NOTES: The Establishment has indicated that they have taken measures to mitigate noise that may be audible beyond the curbside and in the rear of the premises. They have requested a second Sound Check and are eager to get this scheduled. Given the short amount of time between the ABC Committee Meeting and the full ANC meeting and being respectful to the cooperation by the Establishment to address noise issues. A small group consisting of 2 Commissioners, 1 resident member and one neighbor attended the sound check. They had a DJ set up playing music which was measured at close to 100 dB while the measure at the front curb was under 60 dB with most of that from ambient street noise. This group also visited the rear yard of the property to check on the sound. Sound was audible but was not determined to be at a decibel level that would be disruptive to residential neighbors.

No action taken by Committee. The Chair will prepare an amended Settlement Agreement in cooperation with Commissioner D'Andrea which increases the hours of operation and consumption of alcohol, and permits entertainment on the interior, but also requires the Establishment to maintain sound mitigating practices, manage departing patrons and monitor for illegal activity immediately in front of the Establishment under a security plan that the Establishment would produce and provide to the Commission.

V. Other Items for Discussion

1. Letter to select ANC Commissions and the ABC Board in support of protesting existing liquor licenses for all Harris Teeter stores in protest of the company for refusing to put the former store space on Pennsylvania Ave SE to use.

NOTES: Harris Teeter has refused to relinquish their lease on the space since 2022. The residents of Jenkins Row have tried many avenues to get the space put to use to no avail.

Chair Ryder concurs and his residents have expressed the same concerns. Cmr. Sobelsohn

Motion: Recommend that ANC transmit letter to ABC Board and relevant ANC Commissions and send a letter to the AG [LaFortune; Sobelsohn 2nd] Motion passes 9-0-0

2. Final Cannabis Rulemaking and Retailer Licensing

- Request by counsel of a law firm who are representing a Cannabis Retailer to present on behalf of their client regarding their operations and intention to apply for a Cannabis Retailers license.

MEETING NOTES: Attorneys representing a company which has applied for the first Cannabis Retailer License application that ANC 6B attended the meeting. The Chair had a number of questions related to the final regulations including the distance requirements between establishments and the license application and approval process. Then the committee discussed the specific proposed operations of the cannabis retailers license (the first in ANC 6B). Cmr. Sobelsohn n the draft and final rulemaking planned operations of the retailers including agreement that the retailer would not allow anyone under 18 inside the store, and would only allow youth between 18-21 to enter when accompanied by a parent or guardian.

3. I Egg You Protest and lessons learned—The Chair shared some general comments on his concerns about how ABCA rules in protest hearings including concerns that the ABC Board has not provided great weight to issues raised by the ANC and articulated in the Protest Information Form. The Chair

shared that he has shared his concerns with DC Council Chairman Mendelson. The Chair asked that additional details be postponed until the next meeting when RM Opper-Weiner was able to attend the meeting.

4. Notice to Cure for Establishments on the 500 block of Barracks Row—A brief explanation of the issues was shared by the chair but not decision was made.
5. ABRA law review and revision upcoming this fall—The Chair will follow up with CM McDuffy about the official announcement of the bill and hearings.

VI. Adjourn

November 14, 2023

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OFFICERS

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Parliamentarian
Kasie Durkit

COMMISSIONERS

SMD 01 Frank Avery
SMD 02 Jerry Sroufe
SMD 03 David Sobelsohn
SMD 04 Frank D'Andrea
SMD 05 Kasie Durkit
SMD 06 Chander Jayaraman
SMD 07 Vince Mareino
SMD 08 Edward Ryder
SMD 09 Matt LaFortune

RE: Harris Teeter Alcoholic Beverage License Renewal

At its regularly scheduled, properly noticed, meeting on November 14, 2023, with a quorum present, Advisory Neighborhood Commission (ANC) 6B voted unanimously #-#-# to transmit this letter regarding Harris Teeter's alcoholic beverage license renewal at three sites: at 401 M Street SE, 1201 First Street NE, and 1631 Kalorama Road NW.

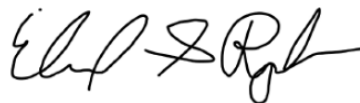
Since ANC 6B is not within 600 feet of these establishments, it is not eligible to file an official protest. However, we believe that Harris Teeter's continued occupancy of its closed location at 1350 Potomac Ave SE since January 2022 and refusal to allow another tenant to take the space has violated two appropriateness standards and should be taken into consideration when reviewing the applications for renewal:

- The effect of the establishment on real property values;
- The effect of the establishment on peace, order, and quiet, including the noise and litter provisions set forth in §§ 25-725 and 25-726

Letters from neighbors and Ward 6 Councilmember Allen are included for your review on the following pages. We urge you to take this information into account and deny license renewal to Harris Teeter until the corporation shares a clear plan for vacating the 1350 Potomac Ave SE location and allowing it to be rented to another business.

Please contact Commissioner LaFortune (6B09) at 574-807-2576 or 6b09@anc.dc.gov, if you have questions or need further information.

Sincerely,



Edward Ryder
Chair, ANC 6B

cc: Councilmember Charles Allen
ABCA Director Fred Moosally
ANC 1C
ANC 6E
ANC 8F



Jenkins Row Unit Owners Association
1391 Pennsylvania Ave. SE
Washington, DC 20003
October 30, 2023

ANC 6B
700 Pennsylvania Avenue SE
Ste. #2032
Washington, DC 20003

Dear ANC Commissioners:

I am writing on behalf of the Jenkins Row Unit Owners Association to urge you to oppose the pending applications of Harris Teeter, LLC to renew its alcoholic beverage licenses at three supermarkets in the District.

As you may know, Jenkins Row is a mixed-use building located at 1391 Pennsylvania Avenue SE. The building includes 247 residential units, approximately 50,000 square feet of ground-floor commercial space, and a three-level garage. Since shortly after the building's opening in 2007, Harris Teeter has leased the largest of the four commercial parcels at 1350 Potomac Avenue SE. It operated a supermarket and pharmacy in this space until January 2022, when it closed the store on short notice.

Despite closing its store at Jenkins Row, Harris Teeter continues to control the space. The property owner, Edens, has informed us that Harris Teeter refuses to allow it to show the location to potential tenants. It is our belief that Harris Teeter wants to ensure that this attractive 45,888-square-foot space with attached garage will not be occupied by another food retailer that might compete with the Harris Teeter store at 401 M Street SE, approximately one mile from Jenkins Row.

The vacancy of a large retail space at a prominent location has had negative consequences for our residents and for the surrounding neighborhood. Trespassers moved into the unoccupied Harris Teeter garage until a gate was installed a year after the store closed. The store has experienced several break-ins, illustrating the safety and security risks for our residents. The residential condominium has experienced odor and moisture problems and an infestation of cockroaches that are attributable to Harris Teeter's failure to clean and ventilate its vacant store. Harris Teeter's refusal to vacate its empty space has had spillover effects on the other commercial parcels at Jenkins Row: two of the other three commercial units are vacant, and Edens has advised us that leasing them will be difficult until there is a new tenant in the former Harris Teeter space. As a result, the formerly bustling retail center at Jenkins Row has become an eyesore, and nearby residents have been deprived of an amenity that attracted them to the neighborhood.

Page 2

Harris Teeter surrendered the alcoholic beverage license for its Jenkins Row store in February 2022, shortly after the store closed. It has now filed applications with the Alcoholic Beverage and Cannabis Administration (ABCA) to renew licenses ABRA-095112, for 401 M Street SE; ABRA-095170, for 1201 First Street NE; and ABRA-095171, for 1631 Kalorama Road NW. In our opinion, the company's conduct with respect to its closed Jenkins Row store is harmful to the community and raises questions about its fitness to possess an alcoholic beverage license in the District of Columbia. We hope you will ask that ABCA require Harris Teeter to divest its lease at Jenkins Row to permit occupancy by another retailer as a condition of renewing its licenses.

Sincerely,

A handwritten signature in black ink, appearing to read "Beth Nielson". The signature is written in a cursive, flowing style.

Beth Nielson
President, Jenkins Row Unit Owners Association

Cc: District Council Chairman Phil Mendelson
District Council Member Charles Allen
District Council Member Vincent Gray
District Council Member Trayon White, Sr.

Dear ANC 6B,

I write to oppose the renewal of Harris Teeter's alcohol licenses at 401 M Street SE, 1201 First Street NE, and 1631 Kalorama Road NW.

I am a resident of 1391 Pennsylvania Avenue ("Jenkins Row"), which houses residential property and the space formerly occupied by Harris Teeter. By intentionally leaving their retail unit in Jenkins Row empty, Harris Teeter has not been a good neighbor to our building or our neighborhood.

Thank you for your advocacy work on behalf of ANC6b.

Sincerely,
Haley Barnett
Jenkins Row resident & property owner

To whom it may concern:

I would like to express my strong opposition to Harris Teeter being allowed to renew its Class B alcoholic beverage licenses at 401 M Street SE, 1201 First Street NE, and 1631 Kalorama Road NW.

As a resident of Jenkins Row (1391 Pennsylvania Ave SE), Harris Teeter formerly operated a store on the retail level of our residential building. Though they made a corporate decision to close this store, they have prevented any other tenant from viewing the property, let alone renting it, for the duration of their lease — reportedly another eight years.

This practice reeks of underhanded business practices and an attempt to prevent potential competitors from leasing the space. This often leaves the remaining grocery store in the neighborhood (Safeway) overwhelmed and unable to meet the needs of the large residential neighborhood and, therefore, does a great disservice to our community. In preventing any other retailer from viewing or leasing the space, Harris Teeter has had a significant and noticeable impact on our community.

Furthermore, their lack of adequate maintenance of the space has led to numerous fire alarms. Not only are these a nuisance for the residents of our building, but they are also a drain on DC's resources and prevent DCFD from responding to actual emergencies.

Given their demonstrated lack of concern — or respect — for this community and DC, at large, Harris Teeter does not deserve the privilege of a liquor license.

Thank you,

Nishith Pandya

To the Advisory Neighborhood Commission (6B),

I am writing to express my opposition to and sincere concerns about Harris Teeter renewing its Class B alcoholic beverage license. Harris Teeter's actions in DC have indicated a disregard for the communities they serve and a desire to keep out competition, so there are less/no alternatives for people who are unhappy with their services. As a Ward 6 resident, I believe such behavior does not belong in DC, as it causes significant harm to our communities.

For example, Harris Teeter has vacated its space on Potomac Ave and Pennsylvania Ave, yet continues to hold the lease (and seems to plan to hold onto the lease for eight years), despite the space being completely unused. Not only has this affected the neighborhood by removing what was once easy access to groceries and meals, but it has also created sanitary problems for the block, including the Jenkins Row building in which I live. Pests such as roaches started plaguing residential apartments that share the building with the unused space and issues with the fire alarm (originating in the unused space) have become a nuisance for residents of the building and the surrounding townhouses. None of these issues would have arisen had Harris Teeter allowed someone to move into the space and perform the regular maintenance and cleaning that prevents such issues.

The vacant space has a significant, and negative, impact on the community. It demonstrates Harris Teeter's lack of care for the DC communities it serves, and should prevent them from obtaining a license to sell alcohol in DC.

Regards,
Maia Otermin, Ward 6 resident



**Report of the ANC6B Transportation Committee Meeting
November 10, 2023**

Commissioners Present: Matt LaFortune (chairing), Frank Avery (6B01), Jerry Sroufe (6B02), David Sobelsohn (6B03), Frank D’Andrea (6B04), Chander Jayaraman (6B06), Vince Mareino (6B07), Edward Ryder (6B08)

Resident Members Present: Jakob Youngblood (6B01), Jack Johnson (6B01- Alt), Janice Kruger (6B03), Brian Kirrane (6B03- Alt), Kirsten Oldenburg (6B04), Richard Cunningham (6B07), Jeffrey Menzer (6B08), Joshua Peacock (6B09- Alt)

DDOT Presentation on Pedestrian Crossings at 14th/D/Kentucky SE Intersection Near Safeway

Rahul Jain from DDOT met with committee members to discuss options to improve pedestrian safety at the recently-updated six-way intersection near Safeway on 14th St. SE.

Commissioner Mareino shared concerns about pedestrian safety at the location and make suggestions for improvement. Mr. Jain responded that a Barnes Dance is not feasible due to ADA consideration. DDOT has installed all-pedestrian signals to allow crossing at two streets in one cycle and will install two crosswalks east-west on D St. SE after a PEPCO project finishes.

Commissioner Mareino pushed back on the need for the current width of streets at the intersection. He noted that currently the lights are set up to have 70% of the time for cars and only 30% of the time for pedestrians.

Commissioner Avery suggested flexiposts to limit turns at excessive speeds.

Commissioner Sroufe expressed support for planters to limit the size of the intersection.

RM Peacock asked if it would be possible to change timing of the light for more pedestrian crossings.

RM Johnson asked about alternative designs such as a small island or rotary.

Commissioner Mareino moved to ask DDOT to respond with options to improve pedestrian safety including daylighting and/or a rotary. Commissioner LaFortune seconded. The motion passed unanimously.

DDOT Presentation on D Street Alternatives for 8th Street Bus Priority Project

Andrew Grinberg from DDOT shared updates on the department's community outreach and alternatives to the original plan shared for two stubs of D St. SE in the 8th St. Bus Priority Project.

Commissioner LaFortune asked about how the library construction will impact potential bus use of 7th St. Mr. Grinberg shared that DDOT regularly works with construction schedules.

Commissioner D'Andrea noted that a pedestrian island on the north block of 8th St. SE would help pedestrians and expressed support for a bulb out to reduce lane width. He also stated that if FEMS supports reducing D St. to reduce response times, that is something for the ANC to take into consideration.

Commissioner Jayaraman asked about installing a traffic light at 8th and D St. above Pennsylvania Ave, Mr. Grinberg responded that DDOT will consider this or a flashing beacon in the traffic analysis.

Commissioner Jayaraman noted the original vision to connect the SE Library to the Metro plaza and expressed concern that the turning radius of a bus would endanger children crossing. Mr. Grinberg shared that the library plan moves the main entrance onto South Carolina Ave. and that there would only be 6-8 buses crossing here per hour.

Commissioner Jayaraman asked about the congestion of left turns on D. St. and considering the impact of the closure of slip lanes. Mr. Grinberg shared that the first priority would be restricting non-bus turns and that DDOT will conduct its traffic analysis. Slip lanes created pedestrian space and are outside the scope of this project.

Commissioner Sroufe made a number of points including questioning the rationale of reversing D St. on the north side since it does not involve the bus and the angle of the right turn onto Pennsylvania Ave. from 7th St. SE. Mr. Grinberg responded that DDOT is now agnostic on the direction of the north stub of D St. and that they mainly want to restrict left turns.

Commissioner Sroufe queried how DDOT calculated the actual time for buses to turn around and make the loop from 8th to D to 7th and back onto Pennsylvania Ave, noting the amount of pedestrians at many times during the day that would impede a quick turn onto Pennsylvania Avenue from 7th. RM Kruger also mentioned the impact on residential streets if 7th Street, even for one block, was made one way northbound.

RM Cunningham expressed support for stopping left turns on the north stub of D and keeping buses moving by reversing the south stub of D. He also noted the difficulty of turning 7th St. one-way due to south-bound traffic by residents.

Commissioner Mareino asked why federal regulations would prevent additional crosswalks. Mr. Grinberg responded that regulations are not just about safety but also traffic flow.

RM Johnson expressed support for the project due to long-term increase in bus traffic. He asked if DDOT has looked into bus/Metro redesigned station. Mr. Grinberg responded that finding locations for turnarounds and layovers is a major challenge with capacity.

RM Kirrane expressed preference for closing traffic on D St. SE with controlled bollards for delivery.

Brian Ready asks that DDOT review bus priority projects after a year to study positive impacts and any unintended consequences.

Commissioner D'Andrea noted the need to consider the larger transportation system in this project.

Commissioner Jayaraman asked whether the bus turnaround could be on 11th St.

Traffic Concerns Near Watkins Elementary

Commissioner Mareino introduced the topic, noting that the Watkins Elementary principal moved pick-up/drop-off to the football field, parents must park and walk to pick up kids. The amount of parked cars has quadrupled plus additional pedestrian traffic. The school is not using the designated DDOT drop-off.

Brian Flanagan shared that DDOT zones are along 12th St. Issue isn't just at 3:30 but double-parking on E St. also at 4:45-5 pm.

Meg Krause said that it is frustrating to work with a school that is ignoring DDOT-developed safety plans. She is concerned about blocking bike lanes and traffic for emergency vehicles.

Nathan Paxton said that he is pessimistic that double-parking will be enforced due to a similar situation during football practices.

Commissioner Jayaraman suggested that DDOT add flexiposts around the school to improve safety.

Commissioner Mareino moved to write ask DDOT to analyze school safety and make proposals around Watkins Elementary and to also write to DPW, Principal Berkowitz, DCPS, SBOE Rep. Brandon Best, Councilmember Allen, and Council Chair Mendelson noting how the changes in pickup/dropoff has increased double parking and idling, asking to reverse changes, and asking DPW to be at the school to proactively prevent violations. Commissioner LaFortune seconded. The motion passed unanimously.

Resolution on Parked Dockless Scooters and Bikes Impeding Sidewalk Access

Commissioner Sobelsohn moved to write a letter to DDOT about dockless scooters and bikes impeding crosswalk access. Commissioner LaFortune seconded. Commissioner Jayaraman suggest designating dockless bike areas in no-parking zones with flexiposts. Commissioner Ryder noted the issue with using bike racks for dockless bikes and blocking access for other bicycles. The motion passed unanimously.



Re: Intersection of 14th St, D St, and Kentucky Ave SE

Dear Interim Director Kershbaum:

At a properly noticed general meeting on November 14, 2023, with a quorum present, Advisory Neighborhood Commission (ANC) 6B voted XXX-XXX-XXX, based on the unanimous recommendation of its Transportation Committee, to submit the following request to the DC Department of Transportation (DDOT).

Thank you for sending a DDOT engineer, Rahul Jain, to our ANC 6B Transportation Committee meeting on November 8 to discuss the intersection of 14th St, D St, and Kentucky Ave SE (14/D/KY). Like the many other “number-letter-state” intersections in DC, this is a challenging intersection to manage. However, ANC 6B believes that the current configuration excessively favors vehicle flow over pedestrian flow and safety. The streets that form 14/D/KY are rather wide considering that none are arterials: the crosswalks are 40 ft long at D St, 45 ft long at KY, and a whopping 55 ft long at 14th St. Rahul Jain tells us that DDOT considered a full “Barnes Dance” for this intersection, but could not implement it, because the road was too wide for ADA-speed pedestrians to navigate the diagonal crossings (which, by our measurements, range from 52 ft at the narrowest diagonal to a stunning 160 ft at the longest diagonal).

The northeast corner of this intersection contains Payne Elementary, and DDOT considers 14/D/KY to be dangerous enough to warrant a daily school crossing guard (who is great at his job, by the way). The southwest corner of 14/D/KY contains Safeway. While there are other grocery stores to the north and west, there are almost none to the south and east of this Safeway for several miles, so it is an unusually popular store for automobile drivers. Because of how dense and walkable this neighborhood is, however, people walking/biking/scooting still outnumber drivers at all hours.

Last year, DDOT converted the 400 block of 14th St SE to one-way southbound. As a result, the only lawful way for a vehicle to reach the Safeway parking garage is via the 14/D/KY intersection. This had two effects: one, it moved some Safeway traffic from 14/E to 14/D/KY; but two, it induced far more drivers to ignore the garage altogether and park on local streets. The hunt for street parking leads to lots of wasted driving. Once parked, these drivers turn into pedestrians who need to find safe passage across 14/D/KY and into the grocery store. As a result, the number of near-collisions has skyrocketed, and this intersection has become one of the most complained-of in our ANC.

DDOT's engineer Rahul Jain reported that DDOT is already planning to add additional crosswalks. We endorse this measure. Rahul Jain also reported that DDOT will consider adjusting the walk cycle. Currently, traffic lights are on a 100-second cycle, in which the intersection is vehicle-only for 70 seconds and pedestrian-only for 30 seconds, which seems out of balance with the large proportion of pedestrians at 14/D/KY. Indeed, this is one of the neighborhood's most jaywalked intersections because of that imbalance. We endorse DDOT considering adjustments to increase the walk cycle.

However, ANC 6B and our residents believe that the true cause of the problem is that 14/D/KY is too wide. Unlike most "number-letter-state" intersections, there is no pedestrian island in the middle. By our calculations, this intersection could fit an island up to 30 ft by 138 ft and still maintain a roundabout vehicle lane 11 ft wide. Furthermore, there is no daylighting at this intersection, so drivers can (and do) illegally park in the crosswalks, illegally cut off bikes/scooters, and illegally turn right on red. Given how wide D, 14th, and KY each are, it seems that all six corners could easily support bulbouts, initially in the form of flexiposts but eventually in the form of sidewalk extensions.

As DDOT's engineer Rahul Jain noted, this intersection is currently experiencing utility repairs, which is delaying the introduction of the new crosswalks that DDOT has planned. Those utility repairs have inadvertently shown how useful a road diet would be. Throughout the monthslong process, Exelon and Washington Gas have only occasionally needed to employ a flagger. Instead, because 14/D/KY is so wide, usually they are able to cordon off the section they are working on, and traffic continues to flow around them. This natural experiment suggests that 14/D/KY could be permanently narrowed with little harm to vehicular flow.

In light of the above reasons, ANC 6B formally requests that DDOT investigate 14/D/KY to determine whether further improvements to this school, residential, and commercial intersection are warranted in keeping with DDOT's Vision Zero obligations. We ask that DDOT update ANC 6B as this investigation proceeds, via your community engagement specialist Abraham Diallo. Thank you again for the work DDOT has already done at this intersection, and we look forward to your review and response.

Thank you for giving great weight to this Commission's recommendations. Should you wish to discuss this letter with the Commission, please contact ANC Commissioner Matt LaFortune, Chair of the ANC 6B Transportation Committee, at 6B09@anc.dc.gov.

Sincerely,

Edward Ryder, Chair of ANC 6B



Re: Traffic Safety at Watkins Elementary School

Dear Interim Director Kershbaum:

At a properly noticed general meeting on November 14, 2023, with a quorum present, Advisory Neighborhood Commission (ANC) 6B voted XXX-XXX-XXX, based on the unanimous recommendation of its Transportation Committee, to submit the following request to the DC Department of Transportation (DDOT).

Numerous residents in recent months have reported to ANC 6B that the roads around Watkins Elementary School feel unsafe for pedestrians of all ages. We request that the DDOT Safe Routes to School Safe Routes to School (SRTS) team investigate the built environment on the blocks that surround the Watkins Elementary School, playground, and field: the 400 blocks of 12th and 13th Sts. SE, and the 1200 blocks of D and E Sts. SE. Some of the safety problems stem from unsafe behavior, which we are addressing in a separate letter to DCPS and DPW Traffic Enforcement. However, the safety problems could be greatly reduced if DDOT were to conduct an SRTS Action Plan for Watkins.

Watkins has several unusual features that we ask the DDOT SRTS team to consider. Watkins has a DPR-managed sports field with nighttime lighting, so it is often used for highly-trafficked nighttime events, most famously the Congressional Women's Softball Game. Watkins has an unusually large elementary school boundary for an urban school; some in-bounds students live 1.5 miles away. Watkins also has an unusually high proportion of out-of-bounds students compared to other Ward 6 elementary schools. Unfortunately, this means lots of kids use cars to get to school. Until 2020, Watkins featured a DCPS-run shuttle bus which took 100 cars off of the streets every day; that bus was cancelled due to budget cuts. Post-pandemic, Watkins has seen more car traffic than it can handle.

ANC 6B believes that an SRTS Action Plan would find that some combination of restored bus service, road diets, sidewalk bulbouts, improved signage, and other safety features could make the streets around Watkins safer for pedestrians without reducing access to the school. We look forward to hearing from you on this matter.

Thank you for giving great weight to this Commission's recommendations. Should you wish to discuss this letter with the Commission, please contact ANC Commissioner Matt LaFortune, Chair of the ANC 6B Transportation Committee, at 6B09@anc.dc.gov.

Sincerely,

Edward Ryder, Chair of ANC 6B



Re: Traffic Safety at Watkins Elementary School

To: DCPS (MScott Berkowitz, Andria Caruthers, Shawn Stover, Tanisha Montgomery, Jeffrey Holmes, Sherti Hendrix), DPW (Timothy Spriggs, Johnny Lee Gaither, Raymond Haynesworth)

CC: CM Charles Allen, CM Phil Mendelson

At a properly noticed general meeting on November 14, 2023, with a quorum present, Advisory Neighborhood Commission (ANC) 6B voted XXX-XXX-XXX, based on the unanimous recommendation of its Transportation Committee, to submit the following request to the relevant officials at DC Public Schools (DCPS) and the Dept. of Public Works Parking Enforcement Management Administration (DPW-PEMA). Courtesy copies are sent to DC Councilmember Charles Allen and Chairman Phil Mendelson, who had expressed interest in the matter.

After-school pickup at Watkins Elementary School has become a pedestrian safety crisis, which must be rectified as soon as possible. Watkins has a relatively large population of students who travel by car. However, recent changes by Principal Berkowitz have made the situation much, much worse.

Until recently, Watkins parents who walked were allowed to wait at the main entrance, while Watkins parents who drove were allowed to wait in a DDOT-designated pickup zone on 12th St SE. This school year, Principal Berkowitz unilaterally reversed this policy, and now requires all parents to pick up their children on the Watkins football field on E & 13th St SE. This policy induces parents to unsafely and illegally double-park on E St SE, as seen in the attached photos, which were taken on several different days. Double-parking drastically reduces driver visibility of bicyclists and pedestrians.

Numerous neighbors and parents have complained to the ANC about this pickup policy, purely because they are tired of witnessing drivers nearly run over children every single afternoon. The neighbors and the local ANC member have urged Principal Berkowitz to either completely reverse the policy, or else make changes that would make it safer. Among the many ideas proposed to him were allowing parents to meet students at the 12th St DDOT pickup spot; allowing parents inside the school building; allowing parents to remain in their cars; requesting assistance from DDOT's Safe Passage Team; and using staff and parent volunteers to monitor and correct unsafe drivers.

Principal Berkowitz has repeatedly heard their concerns and then done absolutely nothing. The principal and several other DCPS officials were invited to argue their case either via email or at our November Transportation Committee meeting. None did (although DDOT did send several employees to the meeting, and CMs Allen and Mendelson have both written Principal Berkowitz in favor of a safer policy).

If nothing continues to be done, someone is going to get hit by a car.

DCPS, we urge you to require Principal Berkowitz to revert to the policy of previous school years, in which parents were not required to leave their cars and walk onto the football field.

DPW, until DCPS reverses course, we urge you to pre-emptively send Parking Enforcement staff to the 1200 block of E St SE every afternoon at 3:15pm to enforce safe driving.

Thank you for giving great weight to this Commission's recommendations. Should you wish to discuss this letter with the Commission, please contact ANC Commissioner Matt LaFortune, Chair of the ANC 6B Transportation Committee, at 6B09@anc.dc.gov.

Sincerely,

Edward Ryder, Chair of ANC 6B







Report of the ANC 6B Planning and Zoning Committee

November 9, 2023

Commissioners Present: Avery (6B01), Sroufe (6B02), Sobelsohn (6B03), D’Andrea (6B04 – Charing), Durkit (6B05), Jayaraman (6B06), Ryder (6B08)

Resident Members Present: Rutowski (6B01), Friedman (6B02), Smith (6B03), Jarboe (6B05), Roberston (6B06), Taylor (6B07), Bruggman (6B08), Holman (6B09)

1. Introductions/Call to Order

The meeting was called to order at 7:02 p.m.

2. BZA 20996: 106 13th Street SE

Project: To expand an existing restaurant use to the second floor, of a semi-detached, two-story with basement, commercial building in the RF-1 zone. (Square 1036, Lot 60)

Owner(s): 106 13TH STREET LLC, awilson@sullivanbarros.com

Applicant: Alexandra Wilson, awilson@sullivanbarros.com

Hearing Date: 12/06/2023 [6B06]

Plans: https://app.dcoz.dc.gov/CaseReport/CaseReportPage.aspx?case_id=20996

The applicants presented an application for a use variance at the existing Pacci’s restaurant at 106 13th Street SE. This variance would allow the restaurant to expand to the second floor of the building. The establishment currently operates on the ground floor under a grandfathered nonconforming existing use and obtained a variance for the use of the basement as a restaurant. The applicant describe the hardships currently be faced by the restaurant due to the small footprint of the building and the limited turnover. It was also relayed that there is strong community support for the expansion and of the restaurant in general.

Motion [Jayaraman/Sobelsohn] to recommend to the full ANC that a letter of support be drafted and to delegate authority to draft the letter to Commissioners Jayaraman and D’Andrea in order to allow the letter to respond to any points made in the forthcoming OP report regarding this case and to place the items on the consent agenda. It was further moved to recommend that the full commission allow Commissioner D’Andrea be authorized to testify on behalf of the ANC at the BZA hearing. The motion passed 15-0-0.

3. BZA 21027: 630 G Street SE

Project: To construct a new, three-story rear addition, and penthouse with roof deck, to an existing, detached, three-story flat in the RF-1 zone. (Square 877, Lot 88)

Owner(s): Amit and Veronique Singh, aks@amit-singh.com

Applicant: George Bott, georgeb@anthonywilder.com

Hearing Date: 01/31/2024 [6B03]

Plans: https://app.dcoz.dc.gov/Home/ViewCase?case_id=21027



The applicants presented the project previously presented at the October P&Z Committee meeting. In the interim, the applicant had secured letters of support from all abutting neighbors. No new issues regarding the special exceptions sought were raised.

Motion [Sobelsohn/D’Andrea] to recommend that the full ANC support the project and to place the item on the regular agenda. It was further moved to ask the applicant to seek input from Christ Church and return with an update at the next meeting. The motion passed 13-1-1. Commissioner Sroufe voted nay, and Commissioner Jayaraman abstained.

4. HPA 23-574: 630 G Street SE

Project: To construct a new, three-story rear addition, and penthouse with roof deck, to an existing, detached, three-story flat in the RF-1 zone. (Square 877, Lot 88)

Owner(s): Amit and Veronique Singh, aks@amit-singh.com

Applicant: George Bott, georgeb@anthonywilder.com

Hearing Date: 11/16/2023 or 11/30/2023 [6B03]

Plans: <https://app.box.com/s/dhn9muwq7e6fqor5v5v40hn1w7yanfma/folder/228843663668>

The applicant presented slightly revised plans of the addition to the committee. Pursuant to HPO feedback the rear addition was now clad in brick and the windows were changed to double hung type. The massing and general configuration of the project had not substantially changed. Comments on the committee were generally focused on the preference for the previous stucco finish to differentiate the rear addition from the rest of the building. While preferred by the committee, it was understood that the applicant was following HPO direction and there was no objection to leaving the design as presented. Additionally, the applicant had a flag test conducted as requested. The stair headhouse structure was generally not visible, except from some extreme vantage points far down the street. The visibility at these points was very slight, so much so that the committee had no objection to the structure as proposed.

Motion [Sobelsohn/Avery] to recommend that the full ANC support the project and to place the item on the regular agenda. The motion passed 14-0-1. Commissioner Jayaraman abstained.

5. CFA #SL 24-036: 229-233 Pennsylvania Avenue SE

Project: Renovation and expansion of existing buildings. (Square 762, Lots 842, 843, 823)

Owner(s): Clear Plains, LLC

Applicant: N/A

Hearing Date: 11/16/2023 [6B02]

Plans: N/A

The applicant presented plans for the renovation of buildings at the addresses noted in the CFA case title. The project consists of the renovation and expansion of three existing buildings. Additionally, a courtyard and roof terrace are proposed at the rear of the building along the existing alley. A portion of



the alley would need to be closed to construct this portion of the project which the P&Z Subcommittee on Alley and Street closings is considering separately. There were no major objections to the plans as presented, although some committee members expressed a preference for the previous designs shown (as part of the alley closing application) where the rear additions were more differentiated. There was concern about the ultimate height proposed for a sound/privacy barrier at the rear of the project. The applicant noted that CFA staff had potentially requested this barrier be limited to 6 feet in height. The committee felt that 7 feet or the maximum height allowable was more preferable.

Motion [Sobelsohn/Sroufe] to recommend that the full ANC support with recommendations about the height of the privacy/sound barrier and to place the item on the consent agenda. It was further moved to delegate the authority to write the letter to the CFA to Commissioner D'Andrea and Resident Member Friedman. The motion passed 15-0-0.

6. Update on Alley Closing in Square 762

The chair gave an update on the progress of the alley closing application. It was noted that at the last P&Z Subcommittee meeting, the applicant was present, and the subcommittee voted to send an initial list of items for a potential CBA to the applicant for their consideration. Commissioner Sobelsohn moved to delegate authority to agree to a CBA to the subcommittee, however the applicant was present to assure the committee that no action would be taken to advance the application until the ANC had the chance to consider a potential CBA. Commissioner Sobelsohn withdrew the motion.

No action was taken on this item.

7. Letter Regarding Enforcement of Historic Preservation Regulations and Vacancies on ZC, BZA and HRPB

Commissioner Sroufe gave an update on the ongoing discussion regarding enforcement of historic preservation regulations and fines. He noted that Councilmember Allen is introducing legislation to increase fines. Commissioner Sroufe presented a letter that supports the proposed legislation and offered several suggestions with regards to issues regarding fine reduction by the Office of Administrative Hearings and providing data on fee enforcement.

Motion [Sroufe/Holman] to recommend that the full ANC that the letter be sent to Councilmember Allen (and other appropriate members of the councilmembers as needed) and to place the item on the regular agenda. It was further moved that comments by any commissioners be incorporated between now and the full ANC meeting. The motion passed 14-0-1. Commissioner D'Andrea abstained.

8. Joint Letter from ANC 6B and 6C to Director Hanlon and DC Council Regarding Commercial Use of Residentially Zoned Properties

Commissioner Avery gave an update on the efforts underway to address the ongoing issues of commercial use of properties in residential zoned areas. He noted that ANC 6C had just voted to send a



letter to the mayor. Commissioner Avery proposed to send a similar letter to the mayor and had also drafted a resolution that would be sent to the entire council.

Motion [Avery/Sroufe] to recommend that the full ANC that the letter and resolution be sent to the Mayor and council respectively and for Commissioner Avery to make slight modifications to finalize the letter and resolution and to place the item on the consent agenda. The motion passed 15-0-0.

The chair motioned, via unanimous consent, to adjourn. The meeting was adjourned at 9:45 p.m.



Report of the ANC 6B Planning and Zoning Committee

Subcommittee on Street and Alley Closing

October 28, 2023

Members Present: Sroufe (6B02), Sobelsohn (6B03), D’Andrea (6B04-Charing), Friedman (6B02-Resident Member)

Present for the Applicant: Christine Shiker

1. Introductions/Call to Order

The meeting was called to order at 10:31 a.m.

2. Approval of Agenda

Commissioner Sobelsohn moved, and Commissioner Sroufe seconded to approve the agenda without modification. The motion passed 4-0-0.

3. Alley Closing in Square 762

a. Update Regarding Site Tour with Applicant

The subcommittee toured the alley on 8/24 with the applicant. There was no further substantive discussion of the aforementioned tour. The applicant noted that the demolition of the existing non-confirming sheds on the alley was in progress with raze permits being applied for.

b. Update Regarding Outreach to OAG and OANC

Commissioner D’Andrea provided an update regarding his outreach to the OANC and OAG. He was able to get a memo from the general counsel of OAC regarding where great weight would be given to the ANC and the standards of alley closings. It was noted in the memo that great weight at a council hearing regarding the alley closing was not necessarily available since the council may not hold a formal hearing on this application. It also noted that if a favorable recommendation was forwarded by the surveyor’s office to the mayor then no hearing would be held. Subcommittee members noted concern about the timing of comments and whether the surveyor would send the application to the mayor before action could be taken. The representative from the applicant assured the subcommittee that they would not move the application before the ANC had weighed in and that the pending objections from utility companies would not be resolved until such time.



c. **Update Regarding Outreach to Neighbors**

Resident Member Friedman noted that pursuant to more outreach to neighbors, concerns regarding noise had been brought up. Commissioner Sobelsohn suggested that a subcommittee draft a letter to the sole residential tenant occupying the upper floors of 331 Pennsylvania Avenue. It was agreed that such a letter would be hand delivered and also forwarded to the applicant for delivery.

d. **Potential Items for a Community Benefits Agreement (CBA)**

Potential items for a CBA were discussed. The items proposed included the following:

- Indoor, conditioned, DC Department of Health compliant trash room
- A donation to a local non-profit, NGO or DC government fund.
- Prioritizing leasing the retail space to a local DC business.
- Acting in good faith to enter into a memorandum of understanding with ANC 6B regarding the proposed construction activities.
- No trucks or other large vehicles servicing the property may enter/exit from the 3rd Street SE entrance to the alley system.
- The applicant shall agree not to use 205 3rd Street SE for any commercial uses/purposes.
- The courtyard shall be open to the public from dawn till Sunset daily.
- The courtyard shall not be used for outdoor activities by ownership from 10pm-7am Sun-Thurs. and from 11pm-8am Fri-Sat.
- Including a public outdoor space as part of the proposed ground floor retail area or allowing the retail space partial use of the courtyard as a summer garden.
- Allowing the ANC access to the courtyard once per month for events/meetings



- The Courtyard Shall not be used between November 1st and January 31st for gatherings or meetings.
- The applicant shall install security cameras that monitor the courtyard and adjacent alley entrance. Applicant shall provide camera footage to the proper authorities when requested by said authorities pursuant to the investigation of illicit activity observed in the alley or courtyard.
- Better/improved lighting at the entrance to the alley from the applicant's property.
- Alley beautification (mural on carriage house, pavement improvement, etc.)

There was some discussion of the particulars of these items, but in the interest of time, it was agreed that any fine tuning of the language or inclusions of the items would be conducted offline.

e. **Next Steps**

Commissioner Sobelsohn moved, and Resident Member Friedman seconded, that the subcommittee refine and finalize the list and transmit to the applicant for their evaluation. It was hoped that negotiations with the applicant could begin in earnest with a target date of having an agreement to vote on a potential CBA for recommendation to the full P&Z Committee and ANC at the December meeting.

4. Next Meeting

It was agreed that the next meeting be arranged via email between the subcommittee members as needed pending the transmission of the potential CBA list to the applicant.

5. Adjournment

Via unanimous consent, Commissioner D'Andrea moved to adjourn. No objections being heard, the meeting was adjourned at 12:00 PM.



At its regularly scheduled, properly noticed, meeting on November 2023, with a quorum present, Advisory Neighborhood Commission (ANC) 6B voted unanimously to support the following resolution:

WHEREAS District of Columbia Department of Buildings is responsible for building permits, inspections, code enforcement, and violation abatement of the properties it oversees in the District of Columbia;

WHEREAS Neighbors have repeatedly identified, reported, and advocated for enforcement of code violations for allowable uses of RF-1/CAP-zoned properties for years, including most recently submitting a list of at least 22 properties submitted directly to Acting Director Brian Hanlon in summer of 2023;

WHEREAS Neighbors continue to observe commercial actors purchasing rowhomes and conducting commercial activities, such as fundraisers and catered events organized by corporate entities or the leasing of property for explicitly commercial uses such as office space using these properties,

WHEREAS Neighbors continue to suffer adverse direct effects from commercial actors failing to maintain these properties leading to accumulation of trash, failure to abate rodents, persistent use of resident only ('red') parking zones, damage to shared infrastructure such as crosswalk signs repeatedly being damaged by vehicles, and District of Columbia residents are being forced into extensive administrative and legal action by outside commercial actors in response to potentially unfounded requests;

WHEREAS, the DOB maintains an inspection services division which includes inspection of properties for business licenses, housing and property maintenance, and illegal construction violations;

WHEREAS, Neighbors have submitted extensive photographic, written, and similar testimony to DOB through 311, inspection reports, reports to their ANC, community meetings, reports to their Ward 6 Councilmember, and through local media;

WHEREAS, Neighbors, the ANC, and the Ward 6 Councilmember have requested specific inputs from DOB regarding the status of existing properties submitted, the status of RF-1 zoning enforcement actions, and feedback on what policy limitations there may be limiting enforcement to inform improvements to enforcement and empower the DOB in future legislation, and

WHEREAS, Neighbors, the ANC, and the Ward 6 Councilmembers should not be burdened with conducting extensive personal investigations, navigating DC laws and regulations, and instead should be able to rely on their District of Columbia agencies and their professional staff to respond when preliminary evidence gathered shows a more likely than not violation;

THEREFORE, BE IT RESOLVED the Commission requests DOB conduct a transparent, thorough, and coordinated inspection process of RF-1/CAP-zoned properties in ANC 6B located between 4th Street SE and the Capitol complex

BE IT FURTHER RESOLVED that ANCs 6B requests priority inspection, enforcement, and a report on the outcome of those inspections of properties previously submitted to DOB in summer of 2023, and

BE IT FURTHER RESOLVED that ANC 6B requests a good faith effort to share outcomes no later than November 30 by written report to the ANC and by in-person briefing during each ANC's respecting planning or zoning committee during their December meeting, and

BE IT FURTHER RESOLVED that ANC 6B urge the DOB to provide each ANC clarification on policy limitations to enforcement as part of the aforementioned read out.



November 14, 2023

The Honorable Muriel Bowser, Mayor
John A. Wilson Building
1350 Pennsylvania Avenue N.W. Suite 600
Washington, D.C. 20004

RE: Illegal use of residential properties to commercial uses in the residential zones

Mayor Bowser,

On November 14, 2023 at a regularly scheduled, duly noticed monthly meeting of ANC 6B held via teleconference, with a quorum of ___ out of ___ commissioners and the public present, our commission discussed the illegal use or conversion of residentially zoned buildings for commercial activities. The commissioners voted [unanimously], ___:___:___, to send you this letter.

The proximity of our neighborhood to the US Capitol and congressional offices makes the Capitol Hill neighborhood an attractive location for lobbyists, political campaigns and other companies and organizations seeking to influence Congress to establish offices and to host corporate events. These office and event uses are commercial occupancies as defined by the Zoning Regulations and are fundamentally incompatible with the designated uses in the RF and RA residential zones that make up the majority of our neighborhood.

Since at least 1985, residents of ANC 6B (as well as neighboring ANC 6C) have complained to the District government that residentially zoned properties in our ANC have been illegally converted to prohibited commercial uses¹. In ANC 6B, neighbors of Single Member Districts 6B01 and 6B02, those closest to the United States Capitol complex, have dealt with the brunt of these impacts. We again ask the Mayor to implement a coordinated, multi-agency approach to address existing illegal commercial uses and to develop systematic policies and procedures to prevent future conversions of residentially zoned properties to prohibited, non-residential uses.

Adverse impacts caused by commercial use of residentially zoned properties include:

- 1) increased traffic, trash, illegal parking and loading, and noise from both daily operations and special events that draw large numbers of attendees;
- 2) increased risk of casualty for both occupants and neighboring residents due to the inappropriate commercial use of buildings that were constructed for residential use (i.e. no fire sprinklers, no monitored fire alarm system, higher occupant load than that for which egress was designed, higher

¹ <https://rollcall.com/2019/10/02/there-goes-the-neighborhood-to-lobbyists-and-fundraisers/> and <https://capitolhillcorner.org/2023/09/27/se-residents-cite-22-corporate-residential-properties-near-u-s-capitol/> and <https://capitolhillcorner.org/2023/07/11/illegal-use-of-residential-properties-for-commercial-purposes-continues-to-plaguecapitol-hill/> and <https://www.washingtonpost.com/archive/real-estate/1985/09/28/dc-businesses-renting-illegal-office-space-in-residential-buildings/aa03aa28-65be-430d-b28a-8690924b4381/>



structural load than that for which structure was designed and electrical systems not designed for commercial electrical loads);

- 3) damage to neighborhood cohesiveness and community by replacing residential occupants with nonresidential, part-time users who don't engage in residential neighborhood life and community interaction; and
- 4) financial burden to the District and its taxpayers for providing trash and recycling pickup from commercial activities that are not eligible for District government provided residential waste collection; and
- 5) deprivation of real estate tax revenue the District is entitled to receive due to misclassification of commercial uses as residential and the difference between the residential and commercial tax rates.
- 6) reduced housing availability and affordability caused by a reduction in the supply of buildings available for residential use and price escalation caused by commercial demand for residential buildings.

The Department of Buildings ("DOB") is the lead agency tasked with enforcing the Zoning Regulations and Construction Codes. While DOB has acknowledged the problem, the agency seems to lack the capacity to address it².

Following its own neighbor meetings and securing additional neighbor impact assessments during summer 2023, ANC 6B agrees with the assessment of the situation by ANC 6C, and it joins ANC 6C in its belief that the following immediate changes are necessary to address the non-residential use of residentially zoned properties and requests their immediate implementation, as parts of a comprehensive, multi-agency approach to resolve the problem:

1) Department of Buildings:

- 1) Investigate Capitol Hill properties, starting with the enclosed list, for violations of the Zoning Regulations regarding allowable use. Revoke the certificate of occupancy for any unpermitted, non-residential use identified in a residential zone. Order the immediate closure of any non-residential use that lacks the required certificate of occupancy.
- 2) Evaluate properties being investigated for use violations, also for construction code deficiencies that could impact life safety both for users as well as for adjoining properties. Order premises operating in violation of the construction codes closed until deficiencies are permitted, inspected and corrected.
- 3) Prevent the future conversion of existing residentially-zoned properties to non-residential uses by consistently evaluating all building permit applications for appropriate occupancy classification and conformance with the allowable uses for the zone. Train plan review staff at DOB to review permit applications for work inconsistent with residential use in the

² <https://capitolhillcorner.org/2023/10/25/obnoxious-dob-acting-director-calls-out-commercial-use-of-residential-property/>



residential zones and implement internal quality control procedures to ensure that illegal conversions of residential properties are not approved in error.

2) Office of Unified Communications (“OUC”):

- 1) Modify the 311.dc.gov website and 311 mobile app to provide a trackable means for citizens to report zoning violations, including the illegal use of a residential property for a nonresidential use.
- 2) Forward reports of properties that are misclassified as residential uses to the Office of Tax and Revenue for re-classification.
- 3) Provide an online dashboard that allows citizens to search for zoning and tax classification complaints and to track their resolution.

3) Department of Licensing and Consumer Protection (“DLCP”):

- 1) Verify all non-person permit applicants are entitled to do business in the District of Columbia by confirming possession of a current corporate registration and basic business license.
- 2) Require that all real estate sales transactions involving residentially-zoned property in the Capitol Hill Historic District and Capitol Interest Overlay Zone include a disclosure at settlement highlighting the allowable uses in the appropriate residential zone.

4) Office of Tax and Revenue (“OTR”):

- 1) Coordinate with OUC and DOB to re-classify properties being used for non-residential purposes to reflect their actual tax classification and reassess those properties to reflect their actual value based on their commercial use.
- 2) Coordinate with DOB inspections to verify occupancy for residentially zoned properties. Reclassify any residential properties found to be unoccupied as vacant and tax at the vacant property tax rate.

We hope that after 38 years of inaction, this letter will prompt the District to finally address the long standing concerns of Capitol Hill residents regarding the illegal conversion of our residential neighborhood to a locus for lobbyists, non-profits and companies seeking to influence Congress.

Please acknowledge receipt of this letter and provide a response outlining concrete, measurable actions that the District will take to address the issue within the next 60 days. We look forward working with your office to address the community’s valid concerns. The ANC will continue to track this issue and highlight progress, or lack thereof, at the upcoming agency oversight hearings in early 2024.



Sincerely,

Edward Ryder, 2023 Chair
ANC 6B

Cc:

Ward 6 Councilmember Charles Allen

Ward 4 Councilmember Janeese Lewis George, Chair, Committee on Facilities and Family Services

Commissioner Frank Avery, ANC 6B01

Commissioner Gerald 'Jerry' Sroufe, ANC 6B02

Commissioner Mark Eckenwiler, Chair, ANC 6C

Commissioner Joel Kelty, ANC 6C05

Director Brian Hanlon, Department of Buildings

Director Tiffany Crowe, Department of Licensing & Consumer Protection

Director Sara Bardin, Office of Zoning

Administrator Kathleen Beeton, Department of Buildings Office of Zoning Administration

Glen Lee, Chief Financial Officer

Director Heather McGaffin, Office of Unified Communications

ANC 6B Southeast Library Task Force
October 22, 2023
Minutes Draft

The meeting started at 3:16 pm at 700 Pennsylvania Ave.

Attending

ANC 6B commissioners: David Sobelsohn, Edward Ryder
Task Force members: Ana Unruh Cohen, Deborah Gilman
Residents: John Schwab, Mark Dawson, Brian Ready

1) Introductions

2) Approval of:

- a) Agenda: adopted unanimously
- b) Minutes of June 5 meeting: adopted unanimously

3) Update on Library Services

- a) Issues from last meeting: The Task Force has a number of questions about the timing of the closing of the Southeast Library and the opening of the services at the Arthur Capper Community Center (ACCC), as well as, about what services and the staffing will be available at ACCC. These questions were included in a letter sent by ANC 6B to DC Public Library (DCPL) Director Reyes-Gavilan and Members of the Council of the District of Columbia on October 11th.
- b) Communications from
 - a. ANC to Library & DC Councilmembers:
Letter sent as noted above. The Task Force hopes that DCPL will reply in writing to the questions in the letter.
 - b. Meeting with library staff earlier in October:
The Task Force discussed the meeting with ANC 6B Commissioners Sobelsohn and Ryder and DCPL staff. At the meeting, DCPL staff provided an update on their plans for the library closing including the various ways they plan to communicate to library patrons and the community that the library will close. As previously noted DCPL will announce the closing 6 weeks before the closing date. DCPL staff confirmed that they will host a “town meeting” during that 6 week period. DCPL staff said that they couldn’t open library services at ACCC until 3 weeks after closing the Southeast Library because they need to move furniture to ACCC. DCPL staff also confirmed they have filed a permit for a zoning exception to use one of the houses next to the library as a construction headquarters.
Task Force members noted the need to make a list of what DCPL should cover during the town meeting and questions that Task Force members should ask during the town meeting.

4) Update on Negotiations with Neighbors

John Schwab updated the Task Force that negotiations between the near neighbors and DCPL concluded on Tuesday. The last thing they need is the zoning variance for the use of one of the houses next to the library as a construction headquarters. John noted that

DCPL staff has been very helpful about the idea to use the house as a construction headquarters and in moving forward with the zoning variance application.

- 5) **Next Task Force meeting:** Sunday, November 12 at 3:00 pm in the Southeast Library meeting room (downstairs)

The meeting adjourned by unanimous vote at 3:46 pm.

ANC 6B Southeast Library Task Force
November 12, 2023
Minutes Draft

The meeting started at 3:03 pm at the Southeast Library.

Attending

ANC 6B commissioners: David Sobelsohn, Edward Ryder, Frank D'Andrea

Task Force members: Ana Unruh Cohen, Deborah Gilman, Raiford Gaffney

Residents: John Schwab, Mark Dawson, David DiGiovanna, Claire August

Press: Larry Janezich

1) Introductions

2) Approval of:

a) Agenda: adopted unanimously

b) Minutes of October 22 meeting: adopted unanimously

3) Update on Library Services: Reyes-Gavilan message

a) Substance: The Task Force discussed the response received from DC Public Library Executive Director Reyes-Gavilan to the ANC's questions. There were concerns with the continued focus on the Northeast Library for interim services and that there wasn't more specificity on when the services at the Arthur Clapper Community Center (ACCC) would be available. The Task Force appreciated the confirmation that the services at ACCC will include laptop computers, printing, scanning, copying and holds pick up but would like clarification if it will also be possible to return books at ACCC. The Task Force also had concerns about the proposed hours of operation at ACCC (Monday, Tuesday, Wednesday and Friday 10am to 6pm and Thursday noon to 8pm). Instead the Task Force thought there should be some weekend hours and more evening hours. The Task Force also had concerns about lack of reference materials at ACCC. The response did not provide any additional information on timing of the public "town meeting" before the closure of the Southeast Library. The response did indicate the funding for services at ACCC will be available until the re-opening of the Southeast Library which prompted additional discussion about the funding included in the DC Council budget and led to some additional issues to clarify in the future.

b) Our response: ANC Commissioner Sobelsohn will check with Council Member Allen about his reaction to the response from Reyes-Gavilan and update DC Council library committee staff on the response and the views of the Task Force. ANC Commissioner D'Andrea will update ANC Commissioner (8F01) Nic Wilson about the response since Commissioner Wilson represents the ACCC area. The Task Force unanimously adopted a motion for the Chair of the Task Force draft a letter responding to the answers provided by Reyes-Gavilan for the ANC to send.

4) Update on Negotiations with Neighbors

a) Reyes-Gavilan claim: Reyes-Gavilan indicated that they have reached an agreement with the owners of 648 South Carolina but that the construction office will be in

- commercial space nearby. This was new information to the Task Force that we will confirm with the owners of that property.
- b) Report from neighbors: The near neighbors attending the Task Force meeting indicated that as far as they aware the agreements are now place and they are waiting on next steps from DC Public Library staff, including taking pictures of their properties before construction begins.
- 5) **Next Task Force meeting:** Sunday, December 3 at 3:00 pm at 700 Pennsylvania Ave.

The meeting adjourned by unanimous vote at 4:16 pm.



Report of the ANC6B Public Safety Committee Meeting

November 1, 2023, 6:30 – 8:00p.m.

Commissioners Present:

Edward Ryder, Chair; Frank Avery (6B01);

Resident Members Present:

Lisa Matsumoto, Chair; Jody Kent Lavy, Vice Chair; Chuck Schmoyer; Ann Keep; Kelly Waud; Cinnamon Butler; Leah Daniels.

Agenda Item #1; Introductions

Brief introductions of Commissioners and Resident members.

Agenda Item #2; Discussion – DC Crime Lab

Resident member Chuck Schmoyer gave a summary of issues associated with the D.C. Crime Lab, or Department of Forensic Science (DFS), and their loss of accreditation in 2021. The issues discussed included the U.S. Attorney's office claim that the lack of accreditation is part of the reason for their low prosecution rate, and their need to outsource evidence analysis to federal and contract resources. It was noted that the lab has recently applied for reaccreditation for some of their divisions, but others have not applied. The question remains how quickly DFS will become fully accredited and operational. There also seems to be disagreement among city leadership regarding whether the lab should remain independent of MPD or return, at least in part, to the MPD organizational structure. A separate but related issue is the prosecution data that the USAO claims is impacted by DFS issues. There is a concern that the USAO is not transparent enough regarding the reasons for their high declination rate in prosecutions.

The question was presented as to what action, if any, the Committee should take on this issue. Chuck Schmoyer agreed to draft a letter to frame the issues and develop questions or demands of the Committee. Frank Avery noted that if the Committee wanted the letter endorsed by ANC6B, the draft could be submitted to the Commission before their next meeting in two weeks.

Agenda Item #3; NEAR Act Audit Report.

Although this issue has been tabled until the next meeting, Chair Matsumoto indicated she wanted to introduce the issue so that Committee members have time to prepare for the next

meeting. Resources will be sent to members. Efforts will be made to have a speaker regarding this report at the next meeting.

Agenda Item #4: Committee updates – continuing 911 issues.

Just to follow up on earlier discussion and committee action –

The letter initiated by the Committee and sent by ANC 6B resulted in the issue gaining the attention of CM Robert White and inclusion in his crime bill. Problems still exist. There have been several recent reports of 911 failures among neighbors and serious concerns continue. What more can be done to address this issue? Ann Keep suggested that a more positive approach needs to be made, suggesting a need to ask the OUC Director, “how can we help.”

Adjournment: The meeting was adjourned at 8:00 PM. The next meeting will be in late December 6, 2023 at 6:30. It will also be a hybrid meeting. Physical location TBD. CM Robert White is tentatively scheduled to attend as a guest speaker.

EMCAC Report for November, 2023

1. 150 Year Celebration

Apparently, a good time was had by all at the 150th year celebration of Eastern Market – the oldest continuing fresh food market in the District. L'Enfant proposed three markets for the District, one currently is the site of the Archives Building on Constitution Avenue (the original central market); one currently at the site of the Georgetown Law School (western) and one at the Navy Yard (eastern). The Navy Yard market moved north to Capitol Hill and into the current South Hall building in 1873 (ergo, 150 years ago).

The November issue of the Hill Rag provides extensive coverage of the Market's history and many old photos. At the official ceremony comments were offered by present political leaders (Mendelson and Allen) and some from the past (Wells). All spoke of the Market as a community institution.

One feature of the events is provision of tours of the market that include the seldom-viewed second floor and the basement and pottery workshop. This year 140 persons took a tour over the two days. (This number – 4X more than in previous events -- is an indicator of the more effective outreach this year: many were attending from “off the Hill” locations.)

An EMAT Aptitude Test, given to the tour attendees after the experience, is available for those interested.

2. Budget Meeting

Because the market is owned by the city, the portion of budget development available to EMCAC focuses on expenses. This coming fiscal year expenses will approach one million dollars. Current issues include security of vendors and customers, use of social media in marketing, and the escalating cost of utilities.

3. Opportunity to become involved in the Market

Any Commissioners, Resident Members, or residents wishing greater involvement in the Eastern Market are encouraged to select one of the recently established task forces. The Market Safety committee is nearly full, but opportunities for those with appropriate skills exist on the marketing, technology and emergency response committees



ANC 6B November 2023 Treasurer's Report
Submitted by Frank Avery, Commissioner 6B01, Treasurer, ANC 6B
Submitted November 13th, 2023 for the November 14th, 2023 Commission Meeting

Item #1: Monthly Financial Report

For **October 2023**, the ANC's opening balance \$51,178.18. The ANC closed the month with a balance of \$57,013.18. The change in net position for the ANC was an **increase of \$5,835.00**.

The following transactions occurred between October 1 and October 31, 2023.

Debit Card Withdrawals

- **\$2.08 – Amazon Web Services:** The ANC pays for hosting via Amazon Web Services (AWS) on a monthly basis.
- **\$192.19 – The Yard:** The Yard erroneously charged the ANC for an event held at 700 Penn. After being contacted and provided documentation confirming the erroneous charge, The Yard reversed the transaction as noted below under "Deposits". The Yard was unable to produce a "refund" invoice or any type of similar documentation. Therefore, the ANC will store the email correspondence and submit accordingly.

This charge represents the first of two erroneous charges made by The Yard against the ANC's debit card. The ANC may want to consider revoking debit card access to The Yard. Details provided at the end of this report.

Checks

- There are no pending checks to report.

Deposits

- **\$5834.74 – District of Columbia Government FY2023 Q4 Allotment:** The ANC received its final FY23 Allotment Memo and full final FY23 4th Quarter deposit on October 11th from the District of Columbia Treasury. This completes all anticipated FY23 deposits at the full year allotment of \$25,195.66.
- **\$192.19 – The Yard:** The ANC received a refund to its debit card for the erroneous charge noted above. The Yard was unable to produce requested supporting documentation (ex. refund receipt or invoice) at the ANC's request.

Interest

- The ANC accrued a total of **\$2.08** in interest from its bank over the reporting period.

Recommended Action: None at this time.

Item #2: FY 23 Q4 Quarterly Financial Report (July-Sept. 2023)

*Due to on-going changes with the Office of ANC (OANC) budget management process since February 2023, the Quarterly Financial Report (QFR) provided has been produced by the Office of Advisory Neighborhood Commissions (OANC). In February, the OANC began the process of sunsetting its long-standing online Budget Worksheet. This cloud-based document connected ANC expense tracking, real-time budget, and reporting templates like the QFR to produce accurate, up-to-date information. At the time, the OANC stated a new cloud-based software was coming within about a month. As of this report, the ANC has been informed the new solution is still **not** available.*

The ANC's Fiscal Year 2023, Fourth Quarter (FY23 Q4) Quarterly Financial Report (QFR) is attached. The report covers July 1 through September 30, the end of Fiscal Year 23. All transactions align with previously reported withdrawals and deposits over the period provided in the monthly Financial Reports. As the ANC's final allotment payment was received after September 30, 2023, those funds will roll over into the FY24 budget and are not included in the final report. The QFR was provided to the Treasurer by OANC on October 20th.

The OANC requests the QFR approved by the Commission no later than November 15th.

Recommended Action: The Treasurer recommends approval as presented.

Item #3: FY 24 Meeting Space Conversation

As the ANC moves into calendar year 2024, Commissioners have expressed a desire to host in-person meetings with hybrid capabilities. ANC 6B (to the Treasurer's knowledge) does not have public buildings to host these meetings and therefore must budget to rent space accordingly.

In October 2023, the Treasurer requested availability and quotes from 700 Penn (via The Yard) to confirm anticipated costs for Commission meetings in calendar year 2024. Please note the following:

1. The ANC receives "no cost" space on the **base rate** rental for rooms.
2. Because ANC meetings go after 7:00pm, the ANC would owe ~\$125/hour after 7pm for required "HVAC" and "Porter" costs (basically, climate control and staff to open up/lock up the room).
3. **700 Penn does not allow reservations scheduled past 10:00pm.** Therefore, all ANC meetings would have to end promptly at or just before 10:00pm and have folks exit quickly.
4. The ANC would need to plan for room access as the building "locks" after 7pm and the elevators are all controlled via keyfob. This **could** incur unanticipated cost (ex. security).
5. There are three rooms with capacity, all on the seventh floor:
 - a. West Boardroom (50 attendees)
 - b. Entire Conference Center (150 attendees)
 - c. Entire 7th Floor (400 attendees)*

Based on the ANC's MOA with EastBanc, all three options would cost approximately \$4125 (+ processing fees if paid via debit card) for 11 ANC meetings over calendar year 2024.

For FY24, the ANC budgeted \$4000 under the Office Supplies, Equipment & Printing cost category in FY24 (Oct 1, 2023 through Sept. 30, 2024) to cover the following estimates as articulated in the FY24 Budget Narrative provided September 2023 (and attached):

1. Meeting space (\$1000)
2. Hybrid meeting equipment (\$1000)
3. Business Card reimbursements (\$250)
4. Printing Services (\$1500), and
5. Unallocated (\$250) – This allows “built in” flexibility for small overages.

Summary – Can the ANC pay for it?: At this time, the ANC has extensive carryover from past years and could cover the costs for calendar 2024 through a minor re-budget. The accrued carryover comes predominantly from two areas: (a) The ANC has not had to pay staff since March 2023 and (b) The ANC has not had to pay for permanent meeting space since 2020.

The re-budget could cover the cost through either:

- (a) reduction in FY24 expenses (ex. elimination of expenditures for printing services, website vendors, annual report costs, etc.) or
- (b) utilizing unused carryover from past years.

However, the partnership could be sustainable going into FY25 (post-election) and calendar year 2025 due to the significant combined costs represented by both contract staff and space.

Recommended Action: The Treasurer defers to the Commission’s guidance. Please advise the Treasurer on preferred next steps for a meeting location.

Additional Notes for the November 2023 Report:

Authorized Vendors for Payment via Debit Card – Issues with The Yard

In the past two months, the ANC has received two erroneous charges to its debit card by The Yard (the ANC’s office space). Despite multiple attempts to work with The Yard, the ANC has had difficulty:

1. Implementing controls with The Yard to ensure charges are verified with the Treasurer as the billing contact
2. Securing documentation required as a government agency to ensure all charges are properly documented, and
3. Protecting its debit card from unauthorized charges due to staff misunderstandings.

In addition to the erroneous charge noted above, the ANC was charged \$350+ for a third-party event despite The Yard proactively reaching out and verifying that the charge did not belong to the ANC. The ANC must now invoice a third party or dispute the charge via its bank.

The ANC may want to consider removing The Yard from its list of authorized vendors temporarily or permanently until the vendor can improve its controls on debit card charges.

Update on RFP for Administrative Services

Chair Ryder is finalizing a contract with the proposed contractor for Administrative Services. The Chair and Treasurer will setup invoicing/payment at the time of contract execution prior to calendar year 2024.

There are no further updates.

For any questions regarding the contents of this report, please contact Commissioner Frank Avery, 2023 Treasurer for ANC 6B, at 6B01@anc.dc.gov.

Attachments:

Attachment 1 – Fiscal Year 2023 Fourth Quarter (FY2023 Q4) Quarterly Financial Report

Attachment 2 – Fiscal Year 2024 Budget Narrative from September 2023 ANC Meeting

ANC 6B Quarterly Financial Report FY23 Q4

| | |
|---|--------------------|
| Balance Forward (Checking) | \$47,265.57 |
| Receipts | |
| District Allotment | \$5,834.74 |
| Interest | \$6.12 |
| Other | \$82.32 |
| Transfer from Savings | \$0.00 |
| Total Receipts | \$5,923.18 |
| Total Funds Available During Quarter | \$53,188.75 |

| | |
|---|-------------------|
| Disbursements | |
| 1. Personnel | \$0.00 |
| 2. Direct Office Cost | \$0.00 |
| 3. Communication | \$300.00 |
| 4. Office Supplies, Equipment, Printing | \$1,710.57 |
| 5. Grants | \$0.00 |
| 6. Local Transportation | \$0.00 |
| 7. Purchase of Service | \$0.00 |
| 8. Bank Charges | \$0.00 |
| 9. Other | \$0.00 |
| Total Disbursements | \$2,010.57 |

| | |
|----------------------------------|-------------|
| Ending Balances: Checking | \$51,178.18 |
| Savings | \$0.00 |

Approval Date by Commission: _____

Treasurer: _____ Chairperson: _____

Secretary Certification: _____ Date: _____

I hereby certify that the above noted quarterly financial report has been approved by a majority of Commissioners during a public meeting when there existed a quorum.

ANC 6B Checking Account

| C | Check | Date | Payee/Payor | Cat | Receipts | Disbursement | Date Approved |
|---|-------|-----------|--------------------------------------|-----|------------|--------------|---------------|
| c | | 7/31/2023 | National Capital Bank | D-I | \$2.01 | | |
| c | | 8/31/2023 | National Capital Bank | D-I | \$2.01 | | |
| c | | 9/8/2023 | District of Columbia Government | D-A | \$5,834.74 | | |
| c | 4889 | 9/14/2023 | Corey Holman (Website Reimbursement) | 3 | | \$300.00 | 2/14/2023 |
| c | DEBIT | 9/21/2023 | Owl Labs | 4 | | \$1,454.32 | 9/12/2023 |
| c | | 9/22/2023 | Own Labs (Sales Tax Refund) | D-O | \$82.32 | | 9/12/2023 |
| c | DEBIT | 9/23/2023 | The Yard | 4 | | \$256.25 | 3/14/2023 |
| c | | 9/29/2023 | National Capital Bank | D-I | \$2.10 | | |

FY2024 Budget: Budget Narrative

| | |
|--------------------|--|
| To: | Commissioners, Advisory Neighborhood Commission 6B |
| From: | Commissioner Frank Avery (6B01), Treasurer |
| Date: | Submitted via email September 10, 2023 |
| Recommended Action | Approve Proposed FY 24 Budget |

Background & Key Notes

- Advisory Neighborhood Commissions are funded through the District of Columbia government through annual allotments. These allotments are dispersed quarterly contingent on timely receipt of quarterly financial reports from Commissions.
- ANC 6B operates on a government fiscal year beginning October 1 and concluding September 30 of the following year. The FY24 budget accounts for anticipated expenditures from October 1, 2023 through September 30, 2024.
- **For FY24, ANC 6B is allocated \$24,220.65** in funding to be disbursed quarterly by the District of Columbia government.
- **For FY24, ANC 6B expects to carryover \$47,266** in unexpended funds from prior fiscal years. This yields a **combined total revenue of \$71,506 for FY24.**
- **For FY 24, ANC 6B's budget anticipates \$27,200 in total expenditures**, roughly \$2979.35 more than is allocated for FY24.
- ANC 6B has operated in a predominantly virtual posture since the implementation of COVID-19 public health restrictions. This has led to the accrual of significant retained earnings for the ANC. This budget proposes repurposing some of those retained earnings to assist the ANC in purchasing needed one-time equipment to expand accessibility of hybrid meetings.

Summary of Key Priorities

- Fund a full-year contract for new administrative services provider.
- Fund necessary purchases or technology tools to allow the ANC to adopt hybrid meetings, such as an "Owl" or "Jabra" (mobile audio/video tool for hybrid meetings)
- Procure designer to assist with required FY23 annual report.
- Procure website firm to assist with redesign and possibly training.

Important Note: For FY24, the budget proposal below proposes authorization of spending that exceeds the FY24 single-year allocation. Proposed "excess" expenditures are covered by prior year carryover funding (aka unused FY23 funding). Some expenditures may be reimbursable to the ANC via OANC Technical Assistance Grants and are denoted below.

FY2024 Budget: Budget Narrative

Summary of Anticipated Income

| Income Type | FY24 Budget | Description |
|---------------------------|--------------------|---|
| Estimated Balance Forward | \$47,266 | This reflects expected unexpended funds from the FY23 budget as of September 10, 2023. This number may decrease slightly if the ANC incurs new obligations or costs paid before September 30. |
| District Allotment | \$24,220.65 | Each year, the ANC receives an annual formula allotment as calculated by the District of Columbia. For FY24, the ANC will receive a roughly 2.65% increase in its annual allotment. This category represents the ANC's main source of income. |
| Interest | \$20 | The ANC receives a nominal monthly interest payment from its bank. |
| Other | \$0 | There are no additional revenue sources anticipated this year. |
| Transfer from Savings | \$0 | The ANC does not maintain a separate savings nor does it have a saving or retained earning policy. Based on multiple years of significant carryover and accrued earnings, the Treasurer advises the ANC adopt a policy later this year to govern the excess income generated. |
| Total FY24 Income | \$71,506 | <i>This reflects the combined budgeted income available effective October 1, 2023.</i> |

FY2024 Budget: Budget Narrative

Summary of Proposed FY24 Cost Category Spending

| 1. Personnel | | | |
|---------------------|--------------------|-------------------|---|
| FY23 Budget | FY24 Budget | Net Change | Rationale |
| \$0 | \$0 | \$0 | No proposed changes from prior years. The ANC contracts for all services. Thus, relevant proposed charges are shown under <i>7. Purchase of Service</i> . |

| 2. Direct Office Charge | | | |
|--------------------------------|--------------------|-------------------|---|
| FY23 Budget | FY24 Budget | Net Change | Rationale |
| \$500 | \$500 | \$0 | No proposed changes from prior years. Covers hard costs, such as new key fobs or conference room rentals. |

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FY2024 Budget: Budget Narrative

| 3. Communications | | | |
|--|-----------------------------|-----------------------|---|
| FY23 Budget | FY24 Budget | Net Change | Rationale |
| \$5000 | \$5000 | \$0 | The ANC must adopt a paid virtual meeting services and would like to advertise in neighborhood publications. Additionally, the ANC has expressed a desire to update its website and expand advertising. Lastly, the ANC must complete its 2022 annual report and deliver a 2023 report. |
| <i>Summary of Anticipated Expenditures</i> | | | |
| Item | Unit Cost | Total Cost | Rationale |
| Zoom One Subscription | \$149.99/ Annual license | \$299.80 (2 licenses) | Zoom One is the required “base” service for the ANC to operate. One subscription is available for meeting chairs to share. The second subscription is available as a backup in the event conflicting meetings and locks the ANC debit card to Chair/Treasurer access only. |
| Zoom Webinar | \$690 | \$690 | Required webinar add-on to ensure the security of scheduled public ANC meetings and increase maximum size of meetings. |
| Advertising | \$500 | \$500 | |
| Website* | \$2000 | \$2000 | The Commission has expressed an interest in redesigning its website and directed staff to secure quotations. This increase prepares the commission for the expense. |
| Annual Report* | \$500/report | \$1000 | The Commission is required to publish an annual report. This covers cost for a layout designer to expedite completion of the FY22 report and in anticipation of the FY23 report. |
| Language Access* | \$250 | \$250 | The ANC may seek securing language access services to increase access to meetings. This may be reimbursable. |
| | Total | \$4739.90 | Leaves \$260.20 unallocated for unanticipated expenses. |
| *Item is eligible for a grant for competitive grants from the DC Technical Assistance Fund based on rolling availability . The ANC must advance costs and submit reimbursement with copies of expenses to OANC. | | | |

FY2024 Budget: Budget Narrative

| 4. Office Supplies, Equipment, and Printing | | | |
|--|--------------------|-------------------|---|
| FY23 Budget | FY24 Budget | Net Change | Rationale |
| \$4250 | \$4000 | -\$250 | The ANC must prepare for hybrid meetings and may choose to invest in specialized print production for its annual report. |
| <i>Anticipated Expenditures</i> | | | |
| Item | Unit Cost | Total Cost | Rationale |
| Meeting Space | \$1000/per year | \$1000 | This allocation covers the prospective cost for space and includes additional “slack” for potential equipment fees. The cost is an estimate based on a prior meeting space agreement held by the ANC. |
| Hybrid Meeting Equipment* | N/A | \$1000 | The ANC may deem it appropriate to lease or purchase its own equipment for hybrid meetings. |
| Business Cards | N/A | \$250 | Commissioners have requested reimbursements for business cards for this year. This increase covers potential reprints for business cards. |
| Printing Services | \$1500 | \$1500 | The Commission may need to print board meeting packets or limited runs of specialized printing items such as the annual report. |
| | Total | \$3750 | Leave ~\$250 unallocated for unanticipated funds. |
| *Item is eligible for a grant for competitive grants from the DC Technical Assistance Fund based on rolling availability . The ANC must advance costs and submit reimbursement with copies of expenses to OANC. | | | |

| 5. Grants | | | |
|--------------------|--------------------|-------------------|--|
| FY23 Budget | FY24 Budget | Net Change | Rationale |
| \$0 | \$0 | \$0 | The ANC has not historically issued grants. The administration of grants in DC by ANC’s has strict requirements to avoid duplication of funding. |

FY2024 Budget: Budget Narrative

| 6. Local Transportation | | | |
|--------------------------------|--------------------|-------------------|--|
| FY23 Budget | FY24 Budget | Net Change | Rationale |
| \$0 | \$0 | \$0 | The ANC has not historically charged any costs to this category. |

| 7. Purchase of Service | | | |
|-------------------------------|--------------------|-------------------|---|
| FY23 Budget | FY24 Budget | Net Change | Rationale |
| \$23,807 | \$17,500 | -\$6307 | <p>The ANC historically procures contracted services to fulfill its administrative needs.</p> <p>In February 2023, the ANC and its past provider separated. In the past year, costs had increased significantly due to transition of the Commission. The proposed FY24 budget is based on the advertised hourly rate, hours cap, and anticipated workload for FY24.</p> |

| 8. Bank Charges | | | |
|------------------------|--------------------|-------------------|---|
| FY23 Budget | FY24 Budget | Net Change | Rationale |
| \$200 | \$200 | \$0 | Occasionally the ANC must pay for charges to its bank, such as lost check fees. |

| 9. Other | | | |
|--------------------|--------------------|-------------------|--|
| FY23 Budget | FY24 Budget | Net Change | Rationale |
| \$0 | \$0 | \$0 | At this time, there are no anticipated expenses that cannot be categorized into the cost categories above. |