



ANC 6B December 2023 Treasurer's Report
Submitted by Frank Avery, Commissioner 6B01, 2023 Treasurer, ANC 6B
Submitted December 10th, 2023 for the December 12th, 2023 Commission Meeting

Item #1: Monthly Financial Report

For **November 2023**, the ANC's opening balance \$57,013.18. The ANC closed the month with a balance of \$62,325.65. The change in net position for the ANC was an **increase of \$5,312.48**.

The following transactions occurred between November 1 and November 30, 2023.

Debit Card Withdrawals

- **\$358.75 – The Yard:** For the second time in two reporting periods, The Yard erroneously processed a charge against the ANC's debit card. The last error was provided on the November report. However, The Yard refused to refund/reimburse the ANC for this previous charge. The Treasurer has contacted 700 Penn, the owner of the space which delegates booking management for all spaces to The Yard, to notify of the continued issues and identify alternate steps including the ANC managing its own bookings directly.

To secure reimbursement, the Treasurer drafted submitted ANC 6B invoice #2023-01 to the Eastern Market Community Advisory Committee (EMCAC) for reimbursement, the entity that had initially requested a quote for the space. The invoice was submitted to EMCAC on Monday, December 11th, 2023.

On November 16th, The Yard confirmed all all prospective bookings that may require a charge will require prior approval from the ANC's billing contact (Treasurer or Chair).

- **\$2.01 – Amazon Web Services:** The ANC pays for hosting via Amazon Web Services (AWS) on a monthly basis.
- **\$384.38 – The Yard:** The ANC ABCC Committee hosted its meeting in the ground floor classroom of 700 Penn on October 3, 2023. This covers the required after hours charges for 7pm-10pm.

Checks

- **Check #4890 – Commissioner D'Andrea:** Commissioner D'Andrea will issued a reimbursement check for costs required to mail ANC correspondence needed for his role as Planning & Zoning Committee Chair via certified letter. Supporting documentation was received on Friday, Dec 8, and a check was cut Sunday, Dec. 10. The check is waiting on final signature as of this report and will be delivered to Commissioner D'Andrea once completed.

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Deposits

- **\$6055.16 – District of Columbia Government FY2024 Q1 Allotment:** The ANC received its first FY24 payment on November 15th.

Interest

- The ANC accrued a total of **\$2.45** in interest from its bank over the reporting period.

Recommended Action: None at this time.

Item #2: Budgeting for Calendar Year 2024 ANC Hybrid Meetings

At this time, the ANC may not be able to complete the financial logistics necessary to host hybrid meetings at 700 Penn. There are a variety of delays in communication and some concerns there is not a shared understanding of the ANC's Memorandum of Agreement (MOA) and what costs are being provided as "in-kind" for the ANC. For example, The Yard reports the MOA does not cover any space on the 7th floor. The Treasurer requested clarification from 700 Penn in early November but has not heard back as of this report.

Additionally, hosting at 700 Penn may accrue additional costs, such as required personnel to assist with providing access to the building itself and then the 7th floor.

The Treasurer will continue to work with the Chair and colleagues to provide fiscal analysis and implement any transactions needed once the commission identifies a final strategy.

There are no further updates.

For any questions regarding the contents of this report, please contact Commissioner Frank Avery, 2023 Treasurer for ANC 6B, at 6B01@anc.dc.gov.

Attachments: None.