



921 Pennsylvania Avenue SE
Washington, DC 20003-2141
6B@anc.dc.gov

August 22, 2020

OFFICERS

Chairperson

Brian Ready

Vice-Chair

Chander Jayaraman

Secretary

Jerry Sroufe

Treasurer

Corey Holman

Parliamentarian

Kelly Waud

COMMISSIONERS

SMD 01 Jennifer Samolyk

SMD 02 Jerry Sroufe

SMD 03 Brian Ready

SMD 04 Kirsten Oldenburg

SMD 05 Steve Holtzman

SMD 06 Corey Holman

SMD 07 Kelly Waud

SMD 08 Chander Jayaraman

SMD 09 vacant

SMD 10 Denise Krepp

Jingwen Sun
Lighthouse DC
1850 Wyoming Ave NW, Unit 1
Washington, D.C. 20009

Dear Mr. Sun

I am pleased to inform you that the Advisory Neighborhood Commissioner of 6B has approved a grant in the amount of \$4,000.00. The activities your project illustrates will provide a wonderful benefit to our community. It is our pleasure to recognize your contribution with this small and simple project.

It is essential that you follow the Grantee Compliance and Accountability process. Within 60 days following disbursement, you the grant recipients **MUST PROVIDE** the following updates to the Commission on the status and use of grant funds:

- A. A report/short narrative
- B. An expenditure report that provides an itemized view of how funds were spent
- C. Copies of receipts
- D. Copy of products produced / associated with the grant (i.e. promotional materials)

Please note: Grant recipients must also be prepared to make any other program documentation available to ANC 6B that is required by the DC Auditor. Any funds expended for purposes not authorized by the Commission must be reimbursed to the Commission. If the Commission votes to extend the time by which funds not expended within six months may be expended by the recipient, the recipient shall provide a final report (including receipts) of its expenditures within two months after the date of such extension(s) of time or return such funds. Any recipient that fails to provide a report within the time frame specified by the commission shall not be eligible for future grants. Failure to provide timely documentation of program reports and financial receipts in support of the grant may result in notification to the organization's chair of the board, the Internal Revenue Service, and the DC Inspector General's office.

To receive your funding check, we will need to know the mailing address, the organization's official name and the name of the grant project manager.

The ANC is eager to work with your organization to ensure that this project is a success. Best wishes to your organization for a successful project. We look forward to seeing your results.

Sincerely

A handwritten signature in blue ink, appearing to read "Brian Ready", with a horizontal line underneath.

Brian Ready
Chair of ANC 6B