



ANC 6B July 2023 Treasurer's Report
Submitted by Frank Avery, Commissioner 6B01, Treasurer, ANC 6B
Submitted July 7th, 2023 for the July 11th, 2023 Commission Meeting

Item #1: Monthly Financial Report

The ANC's opening balance was \$47,641.63. The ANC closed the month with a balance of \$47,265.57. The change in net position for the ANC was a **decrease of \$376.06**. There were no new expenses incurred by the ANC in June 2023.

Debit Card

No transactions were made via debit card in June 2023.

Checks

Cleared

- **Check #4888 for \$378.00 to Capital Community News:** This check was issued April 14th and was received by Capital Community News. The check cleared the ANC's account on June 6th.

Pending

- There are no additional pending checks.

Deposits

Interest

The ANC accrued \$1.94 in interest from its bank. No additional revenue was received in June 2023.

Item #2: FY 23 Q3 Quarterly Financial Report

Due to on-going changes with the Office of ANC (OANC) budget management process, the Quarterly Financial Report (QFR) is not available at this time. In February, the OANC began the process of sunseting its long-standing online Budget Worksheet. This cloud-based document connected ANC expense tracking, real-time budget, and reporting templates like the QFR to produce accurate, up-to-date information. At the time, the OANC stated a new cloud-based software was coming within about a month.

As of July 2023, ANC Treasurers have not received this and must manually contact OANC staff to produce updated budget documents and Quarterly Financial Reports. On June 28th, I contacted OANC, informed them of my limited availability, and asked for assistance producing the report. I did not receive a response. On July 7th, I contacted OANC again. I have also asked OANC Director Boese for additional information on the status of the transition. If I receive a material response, I will update this report.

ACTION: If OANC is unable to provide the QFR by Tuesday's meeting, please remove this from the July agenda. It will be presented at the September 2023.

Additional Notes

Request for Proposals: Administrative & Communications Services

The ANC received adequate responses to its RFP. The Chair is in the process of selecting a final entity. Due to the confidential nature of negotiations for services, any further updates on the status of the on-going selection process should be referred to Executive Session of the ANC until an agreed upon timeline is agreed upon by the respondent(s) and the Chair.

2023-2024 Budgeting Process

The ANC operates on a government cycle of October 1st through September 30th of the following year. As such, the ANC must prepare its annual budget for approval and adoption by its September meeting.

Later this month, I will reach out to Commissioners to solicit feedback on any proposed 2023-2024 priorities they would like considered and reflected in a draft budget. If requested, I will also be happy to host a special meeting or workshop to discuss in an open meeting with Commissioners and neighbors immediately following the ANC's August recess.

ACTION: No action is needed by the Commission.